

**FAYETTE COUNTY  
GROUNDWATER  
CONSERVATION DISTRICT**

**DISTRICT RULES**

**Original Adoption Date: December 19, 2003**

**Effective: January 1, 2004**

**Revised Date: May 20, 2005**

The Rules of the Fayette County Groundwater Conservation District (the District) were originally adopted by the Board of Directors (the Board) on December 19, 2003 at a duly posted public meeting held in compliance with the Texas Open Meetings Act and following publication in the newspaper of a notice of a public hearing, which public hearing was held to receive public comment concerning the Rules, all in accordance with the Texas Water Code Sec. 36.101, as amended. The District was created in accordance with Section 59 of Article XVI of the Texas Constitution and in accordance with Chapter 36 of the Texas Water Code and by an Act of the Legislature of the State of Texas, meeting in Regular Session in 2001 as the 77<sup>th</sup> Legislature, said Act being Chapter 302 of the General and Special Laws of the State of Texas, 77<sup>th</sup> Legislature (2001), Regular Session, said Act being effective September 1, 2001, said Act (Chapter 302) also being known as Texas House Bill 1081, as amended by House Bill 535, 78<sup>th</sup> Legislature (2003), Regular Session. The original Rules were effective January 1, 2004. The following Rules as amended and revised (the "Rules") are hereby ratified and adopted as the Rules of this District by its Board.

The Rules, regulations, and modes of procedure herein contained are and have been adopted to simplify procedures, avoid delays, and facilitate the administration of the water laws of the State and the Rules of this District. These Rules are to be construed to attain those objectives.

These Rules may be used as guides in the exercise of discretion by the Board, where discretion is vested. However, these Rules shall not be construed as a limitation or restriction upon the exercise of discretion conferred by law, nor shall they be construed to deprive the District or the Board of any powers, duties, or jurisdiction provided by law.

The Rules, as amended and revised, of the Fayette County Groundwater Conservation District were adopted by the Board as the Rules of this District on May 20, 2005, effective May 20, 2005.

## **RULE REVISION RECORD**

| <u>Date<br/>Adopted</u> | <u>Effective<br/>Date</u> | <u>Action</u>       |
|-------------------------|---------------------------|---------------------|
| 12/19/03                | 01/01/04                  | Original Adoption   |
| 05/20/05                | 05/20/05                  | Amended and Revised |

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# **SECTION 1. DEFINITIONS AND CONCEPTS**

## **RULE 1.1 DEFINITIONS OF TERMS**

In the administration of its duties, the Fayette County Groundwater Conservation District follows the definitions of terms set forth in the District Act, Chapter 36 of the Texas Water Code, as amended, and the definitions of terms as follows:

"Abandoned well" shall mean a well that has not been used for six consecutive months. A well is considered to be in use in the following cases:

- a) a non-deteriorated well which contains the casing, pump, and pump column in good working condition; or
- b) a non-deteriorated well which has been capped in accordance with these Rules.

"Acre-foot" shall mean the amount of water necessary to cover one acre of land one foot deep, or about 325,851 gallons of water.

"Agricultural crop" shall mean food or fiber commodities grown for resale or commercial purposes that provide food, clothing, or animal feed.

"Board" shall mean the Board of Directors of the District.

"Capped well" shall mean a well that is closed or capped with a covering capable of preventing surface pollutants from entering the well and able to sustain the weight of at least 400 pounds and constructed in such a way that the covering cannot be easily removed by hand.

"Completed water well" shall mean a water well which has sealed off access of undesirable water or constituents to the well bore by utilizing proper casing and annular space positive displacement or pressure tremie tube grouting or cementing (sealing) methods.

"Deteriorated well" shall mean a well or borehole that, because of its condition, will cause, or is likely to cause, pollution of any water in this state, including groundwater.

"De-watering well" shall mean a well used to remove water from a construction site or excavation, or to relieve hydrostatic uplift on permanent structures.

"District" shall mean the Fayette County Groundwater Conservation District.

"District Act" shall mean the Act of the Legislature of the State of Texas, meeting in Regular Session in 2001 as the 77<sup>th</sup> Legislature, said Act being Chapter 302 of the General and Special Laws of the State of Texas, 77<sup>th</sup> Legislature (2001), Regular Session, said Act being effective September 1, 2001, said Act (Chapter 302) also being known as Texas House Bill 1081, as amended by House Bill 535, 78<sup>th</sup> Legislature (2003, Regular Session, and the non-conflicting provisions of Chapter 36, Water Code, as amended.

"District office" shall mean the office of the District as established by resolution of the Board.

"Domestic use" shall mean the use of groundwater, from a well drilled, completed, or equipped such that it is incapable of producing more than 25,000 gallons of groundwater per day, as provided by §36.117(b)(1), used only at and for a single-family household to support domestic activity. Such use

may include water for drinking, bathing, sanitation, washing, or culinary purposes; for filling a pond and/or swimming pool which is entirely lined with permanent (non-degradable) man-made materials which stop and prevent leakage of water; for irrigation of single-family household lawns, or of a family garden and/or orchard; and for watering of domestic animals. Household lawns, family gardens, and/or orchards to be irrigated by a "domestic use" well shall not exceed two contiguous acres in the aggregate. Domestic use does not include water used to support activities for which payment or other consideration is given or received or for which the product of the activity is sold. Domestic use does not include (1) use by or for a public water system, (2) use for any commercial purpose or at any commercial establishment, or (3) use at any commercial establishment with a single-family household.

"Emergency conditions" shall mean any condition or activity which is causing a shortage of available groundwater, including severe and sustained drought; below normal recharge to the groundwater and/or aquifers in the District due to lack of rainfall; or any condition or activity which causes a well or wells to go dry.

"Groundwater" shall mean water located beneath the earth's surface within the District.

"Hand-dug well" shall mean a well installed by hand digging or by hand auger drilling.

"Hearing body" shall mean the Board, any committee of the Board, or a Hearing Examiner at any hearing held under the authority of the District Act.

"Hearing Examiner" shall mean a person appointed by the Board of Directors to conduct a hearing or other proceeding.

"Injection well" includes:

- An air conditioning return flow well used to return water used for heating or cooling in a heat pump to the aquifer that supplied the water;
- A cooling water return flow well used to inject water previously used for cooling;
- A drainage well used to drain surface fluid into a subsurface formation;
- A recharge well used to replenish the water in an aquifer;
- A saltwater intrusion barrier well used to inject water into a freshwater aquifer to prevent the intrusion of salt water into the freshwater;
- A sand backfill well used to inject a mixture of water and sand, mill tailings, or other solids into subsurface mines;
- A subsidence control well used to inject fluids into a non-oil or gas producing zone to reduce or eliminate subsidence associated with the overdraft of fresh water; or
- A closed system geothermal well used to circulate water, other fluids, or gases through the earth as a heat source or heat sink.

"Landowner" shall mean the person who bears ownership of the land surface.

"Leachate well" shall mean a well used to remove contamination from soil or groundwater.

"Monitoring well" shall mean a well installed to measure some property of the groundwater or aquifer it penetrates, and does not produce more than 5,000 gallons of groundwater per year, unless the well is being monitored with the permission of the well owner.

"New well application" shall mean an application for a permit for a water well that has not yet been drilled.

"Open meeting law" shall mean Chapter 551, as amended, Texas Government Code.

"Open or uncovered well" shall mean an artificial excavation dug or drilled for the purpose of exploring for or producing water from the groundwater reservoir and which is not capped or covered as required by this chapter [§36.118, Texas Water Code].

"Operating Permit" shall mean a permit issued by the District for a water well, allowing groundwater to be withdrawn from a water well for a designated period.

"Permit" shall mean written authorization issued by the District for a water well, allowing a specified amount of groundwater to be withdrawn from a non-exempt water well for a specific use and a designated period. See "Operating Permit".

"Pitless adapter" shall mean an assembly of parts which will permit water to pass through the wall of the well casing or extension thereof; provides access to the well and to the parts of the water system within the well; and provides for the transportation of the water and the protection of the well and water therein, from surface or near surface contamination. Parts or appurtenances to a pitless well adapter include, but are not limited to, the vent, the device(s) on or in the wall of the casing, and the cap or cover on top of the casing or casing extension.

"Plugging" shall mean an absolute sealing of the well bore.

"Pollution" shall mean the alteration of the physical, thermal, chemical, or biological quality of, or the contamination of, any water that renders the water harmful, detrimental, or injurious to humans, animals, vegetation, or property, or to public health, safety, or welfare, or impairs the usefulness or the public enjoyment of the water for any or reasonable purpose.

"Public Information Act" shall mean Chapter 552, as amended, Texas Government Code.

"Person" includes corporation, individual, organization, government or governmental subdivision or agency, business trust, estate, trust, partnership, association, or any other legal entity.

"Presiding officer" shall mean the President, Vice-President, Secretary, or other Board member presiding at any hearing or other proceeding or a Hearing Examiner conducting any hearing or other proceeding.

"Rules" shall mean the Rules of the District adopted December 19, 2003, along with the amendments compiled in this document and as may be supplemented or amended from time to time, as provided by the laws of the State of Texas.

"Section" shall mean the number section of a survey or block as shown in "Texas Country Farm Plats," 1996 Edition, (Smith Publishing Co.).

"Sustainability" is defined as balancing groundwater withdrawals with natural recharge and replenishment to maintain long-term stability in the amount and quality of groundwater in the aquifers underlying the District, and in regional or local groundwater supplies.

"Texas Rules of Civil Procedure" and "Texas Rules of Civil Evidence" mean the civil procedure and evidence rules as amended and in effect at the time of the action or proceeding. Except as modified by the Rules of the District, the rights, duties, and responsibilities of the presiding officer acting under the Texas Rules of Civil Procedure or the Texas Rules of Evidence are the same as a court acting under those rules.

"Vanity pond" shall mean a pond used purely for aesthetic/landscape purposes.

"Waste" shall mean Chapter 36.001 (8) Definitions and Section 5 of these Rules.

"Water meter" shall mean a water flow measuring device that can accurately record the amount of groundwater produced during a measured time.

"Well" shall mean any facility, device, or method used to withdraw groundwater from the groundwater supply within the District, including a water well, test well, injection well, dewatering well, monitoring well, piezometer well, observation well, or recovery well.

"Well operator" shall mean the person who operates a well or operates a water distribution system supplied by a well.

"Well owner" shall mean the person who owns the land upon which a well is located or is to be located, or any person or other entity, public or private, that has the right to produce groundwater from the land either by ownership, contract, lease, easement or any other estate in the land or groundwater.

"Well system" shall mean a well and distribution system or group of wells connected or tied to the same distribution system.

"Withdraw" shall mean extracting groundwater by pumping or by another method.

"Windmill" shall mean a wind-driven or hand-driven device that uses a piston pump to remove groundwater.

## **RULE 1.2 PURPOSE OF RULES**

These Rules are adopted to achieve the provisions of the District Act, of Chapter 36, Water Code, as amended, and Section 59 of Article XVI, Texas Constitution, and to accomplish their purposes. The Rules contained herein are the foundation for achieving the goals of the District Act and Management Plan.

## **RULE 1.3 USE AND EFFECT OF RULES**

The District uses these Rules as guides in the exercise of the powers conferred by law and in the accomplishment of the purposes of the District Act. They may not be construed as a limitation or restriction on the exercise of any discretion nor be construed to deprive the District or Board of the exercise of any powers, duties or jurisdiction conferred by law.

In fulfilling the stated purpose of these Rules, the board will endeavor to maintain the amount and quality of groundwater in the aquifers in the district on a sustainable basis.

## **RULE 1.4 AMENDING OF RULES**

The Board may, following notice and hearing, amend these Rules or adopt new rules from time to time.

## **RULE 1.5 HEADINGS AND CAPTIONS**

The section and other headings and captions contained in these Rules are for reference purposes only. They do not affect the meaning or interpretation of these Rules in any way.

## **RULE 1.6 CONSTRUCTION**

A reference to a title, chapter or section without further identification is a reference to a title, chapter or section of the Water Code, as amended. Construction of words and phrases are governed by the Code Construction Act, Subchapter B, Chapter 311, Government Code.

## **RULE 1.7 METHODS OF SERVICE UNDER THE RULES**

1. Documents shall be filed at the District either by hand delivery, mail, or telephonic facsimile document transfer to the District Office. The document shall be considered filed as of the date received by the District at the District Office for a hand delivery; as of the date reflected by the official United States Postal Service postmark if mailed; and, for telephonic facsimile document transfers, as of the date on which the telephonic facsimile document transfer is complete, except that any transfer complete and received at the District Office after official District business hours will be deemed complete and received on the following business day. If a person files a document by facsimile, he or she must file a copy by mail within three (3) calendar days.

2. Except as otherwise expressly provided in these Rules, any notice or documents required by these Rules to be served or delivered may be delivered to the recipient, or the recipient's authorized representative, in person, by agent, by courier receipted delivery, by certified mail sent to the recipient's or authorized representative's last known address, or by telephonic facsimile document transfer to the recipient's current facsimile number. Service by mail is complete upon deposit in a post office or other official depository of the United States Postal Service. Service by telephonic facsimile document transfer is complete upon transfer, except that any transfer occurring after official District business hours will be deemed complete and received on the following business day. If service or delivery is by mail, and the recipient has the right, or is required, to do some act within a prescribed time after service, three (3) calendar days will be added to the prescribed period.

## **RULE 1.8 SEVERABILITY**

If any one or more of the provisions contained in these Rules are for any reason held to be invalid, illegal, or unenforceable in any respect, or the application thereof to any person or circumstances is held to be invalid, the invalidity, illegality, or unenforceability shall not affect any other Rules or provisions of these Rules, and these Rules must be construed as if such invalid, illegal or unenforceable rules or provision had never been contained in these Rules, and to this end the provisions of these Rules are severable.

## **RULE 1.9 EFFECTIVE DATE**

Except as otherwise specified, all Rules contained herein are effective January 1, 2004 and apply to all water wells drilled, repaired, or altered within the District.

## **SECTION 2. BOARD**

### **RULE 2.1 PURPOSE OF BOARD**

The District Board determines and carries out District policy and regulates the withdrawal of groundwater within the boundaries of the District for the purposes of conserving, preserving, protecting and recharging the groundwater within the District, and for the purpose of preventing waste of the groundwater within the District, and to exercise its rights, powers, and duties in a way that will effectively and expeditiously accomplish the purposes of the District Act and of Chapter 36, Water Code, as amended, and of Section 59, Article XVI, Texas Constitution. The Board's responsibilities include, but are not limited to, the adoption and enforcement of reasonable rules and other orders.

### **RULE 2.2 BOARD STRUCTURE, OFFICERS**

The Board consists of the members elected and qualified as required by the District Act. The Board will elect one of its members to serve as President, to preside over Board meetings and proceedings; one to serve as Vice President to preside in the absence of the President; and one to serve as Secretary to keep a true and complete account of all meetings and proceedings of the Board. The Board may make other appointments as allowed by Chapter 36, Water Code, as amended. The Board may elect officers annually, but must elect officers at the first meeting in January, after the newly elected or re-elected board members are sworn in, following elections of Directors held in each even numbered year. Members and officers serve until their successors are elected or appointed and sworn in accordance with the District Act and these Rules.

### **RULE 2.3 MEETINGS**

The Board will hold a regular meeting at least once each month as the Board may establish from time to time by resolution. At the request of the President, or by written request of at least three members, the Board may hold special meetings. All Board meetings will be held according to the Texas Open Meetings Law.

### **RULE 2.4 COMMITTEES**

The President may establish committees for formulation of policy recommendations to the Board, and appoint the chair and membership of the committees. Committee members serve at the pleasure of the President.

### **RULE 2.5 EX PARTE COMMUNICATIONS**

Board members may not communicate, directly or indirectly, about any issue of fact or law in any contested case before the board, with any agency, person, party or their representatives, except on notice and opportunity for all parties to participate.

## **SECTION 3. DISTRICT STAFF**

### **RULE 3.1 GENERAL MANAGER**

The Board may employ a person to manage and conduct the duties, business, and functions of the District, subject to orders, directions and control of the Board. The title of this person is general manager. The Board will determine the salary and review the position of general manager each year at the beginning of the third quarter of every fiscal year.

### **RULE 3.2 STAFFING OF THE DISTRICT**

The General Manager, with approval of the Board, may employ all persons necessary for the proper handling of business and operation of the District. The General Manager shall recommend salaries for employees (other than his/her self), but said salaries must be approved by the Board. The General Manager will review the position of each staff member as necessary.

## **SECTION 4. DISTRICT**

### **RULE 4.1 POWERS OF THE DISTRICT**

The District has the powers and authority conferred upon it by the District Act, by Section 59, Article XVI, Texas Constitution, by Chapter 36, Water Code, as amended, by other State law, rules and regulations, and by the District Rules, including the authority to regulate the spacing of water wells and to regulate the production of groundwater from the water wells.

### **RULE 4.2 MINUTES AND RECORDS OF THE DISTRICT**

All documents, reports, records, and minutes of the District are available for public inspection and copying following the Texas Open Records Act. Upon written application of any person, the District will furnish copies of its public records. A copying charge may be levied pursuant to policies established by the District, in accordance with the Open Records Act. A list of the charges for copies will be furnished by the District.

### **RULE 4.3 CERTIFIED COPIES**

Requests for certified copies must be in writing. Certified copies will be made under the direction of the General Manager. A certification charge and copying charge may be assessed, pursuant to policies established by the Board of Directors.

## **RULE 4.4 DISTRICT MANAGEMENT PLAN**

The District Management Plan specifies the acts, procedures, performance and avoidance necessary to prevent waste, the reduction of artesian pressure, or the draw-down of the water table. The District shall use the Rules of the District to implement the Management Plan. The Board will review the plan at least every fifth year. If the Board considers amendments to the plan or a new plan necessary or desirable, after notice and public hearing, amendments to the plan or a new plan will be adopted. A plan, or amended plan, once adopted, remains in effect until the adoption of a new plan.

## **RULE 4.5 OFFICIAL COMMUNICATIONS**

All official business or legal communications with the District and/or with the Board of Directors should be addressed to the attention of the President of the Board of Directors, with a copy addressed to the District's General Manager. Legal documents must be in writing and must be delivered by hand, by United States postal service or by other delivery services. All other official communications must be in writing, but may be transmitted by hand delivery, postal delivery, or by facsimile.

# **SECTION 5. WASTE AND BENEFICIAL USE**

## **RULE 5.1 DEFINITION OF WASTE**

"Waste" means any one or more of the following:

1. Withdrawal of groundwater from a groundwater bearing sand or strata or from a groundwater reservoir at a rate and in an amount that causes or threatens to cause intrusion into the groundwater or reservoir of water unsuitable for agricultural, gardening, domestic or stock raising purposes;
2. The flowing or producing of wells from groundwater or a groundwater reservoir if the water produced is not used for a beneficial purpose;
3. Escape of groundwater from a groundwater bearing sand or strata or from a groundwater reservoir to any other reservoir or geologic strata that does not contain groundwater;
4. Pollution or harmful alteration of groundwater in a groundwater reservoir by saltwater or by other deleterious matter admitted from another stratum or from the surface of the ground;
5. Willfully or negligently causing, suffering, or allowing groundwater to escape into any river, creek, natural watercourse, depression, lake, reservoir, drain, sewer, street, highway, road, or ditch, or onto any land other than that of the owner of the well unless such discharge is authorized by permit, rule, or order issued by the Texas Commission on Environmental Quality under Chapter 26;
6. Groundwater pumped for irrigation that escapes as irrigation tailwater onto land other than that

of the owner of the well unless permission has been granted by the owner of the land receiving the discharge;

7. For water produced from an artesian well, waste has the meaning assigned by Section 11.205 Texas Water Code.
8. The supply of groundwater to a surface reservoir of any nature (stock tank, lake, vanity pond, or other confinement) which has a capacity greater than 50,000 gallons is considered waste. This does not apply to temporary storage of water for irrigation purposes.

## **RULE 5.2 WASTE PREVENTION**

1. Groundwater shall not be produced within, or used within or outside the District, in such a manner or under such conditions as to constitute waste as defined in Rule 5.1 hereof. **Water shall not be produced from an abandoned or deteriorated well.**
2. No person shall pollute or harmfully alter the character of the underground water reservoir of the District by means of salt water or of other deleterious matter admitted from some other stratum or strata from the surface of the ground.
3. No person shall commit waste of groundwater as that term is defined in Chapter 36, Water code, and in Section 5 of these Rules.
4. Any person producing or using underground water shall use every possible precaution, in accordance with the best available or most approved methods, to stop and prevent waste of such water.
5. A well identified as an abandoned or deteriorated well, or a borehole, must be plugged, capped or re-completed in accordance with the requirements of the District and of any statewide law, agency or political subdivision having jurisdiction including, but not limited to, the Texas Water Well Drillers Act, and the Texas Commission on Environmental Quality.
  - a. The District may require a well to be capped to prevent waste, prevent pollution, or prevent further deterioration of a well casing. The well must remain capped until such time as the conditions that led to the capping requirement are eliminated. If well pump equipment is removed from a well and the well will be re-equipped at a later date, the well must be capped, provided however that the casing is not in a deteriorated condition that would permit co-mingling of water strata, in which case the well must be plugged. The cap must be capable of sustaining a weight of at least four hundred (400) pounds and must be constructed with a water tight seal to prevent entrance of surface pollutants into the well itself, either through the well bore or well casing.
  - b. A deteriorated or abandoned well must be plugged in accordance with the Texas Department of License and Regulation, Water Well Drillers and Pump Installers Rules (16 TAC Chapter 76). It is the responsibility of the landowner to see that such a well is plugged to prevent pollution of the underground water and to prevent injury to persons and animals. Registration of the well is required prior to, or in conjunction with, well plugging.
    - i. When an open or uncovered, deteriorated, or abandoned well is found by District personnel or brought to the District's attention by a constituent, a letter will be sent to the owner of the property upon which the open or uncovered, deteriorated, or abandoned well exists, notifying the property owner of his responsibility to cap or

plug the well. The property owner will also be provided with an information brochure on the proper closing of abandoned wells.

- ii. The property owner will be notified in the letter that the District may contribute up to 50% of the cost of the capping or plugging of the open or uncovered, deteriorated, or abandoned well, not to exceed \$300 contribution by the District per well, on a first come – first served basis, as long as money remains in the budget for that purpose. If the well owner plugs or caps his own well, he may be reimbursed up to 50% of his out of pocket expenses, not to exceed \$300 contribution by the District per well, on a first come – first served basis, as long as money remains in the budget for that purpose, and provided he can supply sufficient written evidence of payment of those expenses. **Lack of District funds does not preclude the landowner's responsibility, both under the State of Texas' Water Well Drillers and Pump Installers Rules and the District's Rules, to cap or plug the open or uncovered, deteriorated, or abandoned well.**
- iii. The property owner will be given one hundred eighty (180) calendar days in which to comply. The District Manager shall set up a calendaring system which will alert the District when a follow-up is due. The property owner will also be notified that he must file a Well Plugging Form with the Texas Department of Licensing and Regulation within thirty (30) calendar days after the well is plugged. A copy of the completed form must also be sent to the District by the property owner.
- iv. Once the property owner has notified the District that the well has been closed (capped or plugged), the District may inspect that well to insure compliance. District personnel may inspect well closures on a random basis.
- v. Should the property owner fail to respond within the one hundred eighty (180) calendar days, refuse to cap or plug the well, or fail to submit the Well Plugging Form within one hundred eighty (180) calendar days, the District Manager shall send a letter notifying the well owner or operator that he is in violation of District Rules and is therefore subject to a fine for each day the violation continues. An invoice assessing the cumulative amount of the fine will be sent to the well owner or operator. If the fine is not paid and the well is not closed within thirty (30) calendar days of receipt of the invoice, the District may instruct its attorney to bring legal proceedings to cause the open or uncovered, deteriorated, or abandoned well to be brought into compliance with the District Rules, and to seek a judgment for the amount of the unpaid fine, which would place a lien on the land on which the well is located. The lien, if filed, will only be removed upon proper well closure and payment of the assessed fine.

### **RULE 5.3 USE FOR A BENEFICIAL PURPOSE**

Use of groundwater in accordance with the Rules of the District is for a beneficial purpose if it is used for:

1. Agricultural, gardening, domestic, stock raising, municipal, mining, manufacturing, industrial, commercial, or recreational purposes;
2. Exploring for, producing, handling, or treating oil, gas, sulphur, or other minerals; or
3. Any other purpose that is useful and beneficial to the user and does not meet the definition of waste

as described in Rule 5.1.

## **SECTION 6. SPACING REQUIREMENTS**

### **RULE 6.1 REQUIRED SPACING**

When a water well is pumped, water levels in the vicinity are drawn down in the shape of an inverted cone, with its apex at the pumped well. Where intensive development has taken place in ground-water reservoirs, each well superimposes its own individual cone of depression on the cone of neighboring wells. This results in the development of a regional cone of depression. When the cone of one well overlaps the cone of another, interference occurs and an additional lowering of water levels occurs as the wells compete for water by expanding their cones of depression. The amount or extent of interference between cones of depression depends on the rate of pumping from each well, the spacing between wells, and the hydraulic characteristics of the groundwater or aquifer in which the wells are completed.

Therefore, it is important to set minimum spacing requirements between water wells, in order to prevent a well on one tract from interfering with the production of a well on adjoining property.

1. No new well may be drilled within 50 feet (50') from the property line of any adjoining landowner. On any new division of property, new property lines shall also be a minimum of fifty feet (50') from any existing wells, unless otherwise approved by the District.
2. In addition to the spacing of wells from adjoining property boundaries, well spacing (distance of one well from other wells) is an important tool suggested by Chapter 36 to help in the management and protection of the groundwater and aquifers from large and/or concentrated water usage. Spacing requirements for permitted wells will be based on the distance of the well from the adjoining property lines as well as from other wells. Pending collection of additional hydrogeologic and other scientific data, spacing of new wells from an existing well shall be one foot per one gallon per minute of production from the new well up to maximum of one thousand (1000) gallons per minute. A new well producing over one thousand (1000) gallons per minute will be spaced one thousand (1000) feet plus one-half (1/2) foot per one gallon per minute of production in excess of one thousand gallons per minute from an existing well.

### **RULE 6.2 EXCEPTIONS TO SPACING REQUIREMENTS**

1. If the applicant presents waivers signed by all the adjoining landowner(s) stating that they have no objection to the proposed location of the well site, the Board has the discretion to grant an exception to the spacing requirements concerning the new proposed well location.
2. Providing an applicant can show, by clear and convincing evidence, good cause why a new well should be allowed to be drilled closer than the required spacing of 50 feet from an adjoining property line, the issue of spacing requirements will be considered during the permitting process. If the Board, after considering the evidence presented, determines to grant a permit or an exception to drill a well that does not meet the spacing requirements, the Board may limit the production of the well to ensure no injury is done to the groundwater or aquifer.

3. If the Board grants an exception to the spacing requirements for a proposed new well, that well must be completed in accordance and in compliance with the standards of the Texas Water Well Drillers and Water Well Pump Installers Rules (see 16 TAC 76.1000 Technical Requirements – Locations and Standards of Completion of Wells).

4. The Board may, if good cause is shown by clear and convincing evidence by an applicant, enter special orders or add special permit conditions increasing or decreasing spacing requirements.

## **RULE 6.3 MINIMUM TRACT SIZE**

Unless otherwise authorized and approved by the Board, a well will not be allowed to be drilled on properties of less than five (5) contiguous acres. The District will cooperate with Fayette County officials to ensure that proposed new wells will be drilled in compliance with current minimum tract sizes or other tract or lot requirements or restrictions imposed by Fayette County.

Owners of properties smaller than five contiguous acres which were the result of a subdivision prior to the date of the District Rules taking effect, January 1<sup>st</sup>, 2004, may apply for an exception to the District Rule using a slightly simplified procedure which is described in Rule 15.4: a waiver signed by each landowner whose property borders or adjoins that of the applicant is not required. The District will make every effort to work with the property owner(s) to either grant the exception or develop an alternative solution which would not require an exception.

A well that meets the definition of “exempt” (see Rule 9.7) must be drilled within ninety (90) calendar days after the exception is granted, or the exception will become null and void. The property owner may request an extension, which the Board may grant if the circumstances warrant such consideration. Alternatively, the property owner may re-apply for an exception at a later date.

## **SECTION 7. PRODUCTION LIMITATIONS**

### **RULE 7.1 MAXIMUM ALLOWABLE PRODUCTION**

1. In order to accomplish the purposes of Texas Water Code Chapter 36, and achieve the stated purposes and goals of the District, including managing the sustainability of the aquifers and preventing significant, sustained water-level declines within the aquifers, the Board reserves the right to establish any production limits necessary on new or existing permits.

2. Maximum allowable production of groundwater will be determined based upon the number of contiguous acres in the property on which the well or well system is located, and upon the distance of that well from the adjoining property line as well as from other wells.

3. A well that is between 50 and 260 feet from the adjoining property line may not exceed 30,000 gallons of water per month, unless otherwise approved by the district. A well is not permitted within 50 feet of the adjoining property line without an approved exception (see Rule 6.2).

4. The total annual production for a well that is greater than 260 feet from the adjoining property

line will be determined by the distance from the property line and other wells on the property in accordance with known factors of groundwater and aquifer productivity, available hydrological data and calculated recharge rates deemed appropriate for the groundwater resource. Any and all production rates may be altered or adjusted by the Board should a drought condition occur in the area or region.

5. An exception to the production limitations will be considered after ten (10) calendar days' written notice is given by the applicant to all adjacent landowners and all other landowners within one-half mile of the well site. Following proof of written notice, the Board shall call a public hearing to take evidence and testimony on the proposed exception, after which they may grant or deny the request for the exception. If all the land owners required to receive notification by this Rule waive their right to object to the exception, the exception may be granted, provided the application meets all other requirements and provisions of these Rules.

6. In no event may a well or well system be operated such that the total annual production exceeds two acre-feet of water per contiguous acre owned or operated, or for which a person can show ownership or possession of groundwater rights, per year. Specific production limitations will be set as a condition of the granted well operating permit.

## **SECTION 8. WATER WELL REGISTRATION**

### **RULE 8.1 REGISTRATION OF WELLS**

1. It is a violation of these Rules for a well owner, well operator, or water well driller to drill any well without the well registration form being filed with the District, either in person, by mail, or by facsimile, as provided herein.

2. All new wells must be registered by the well owner, well operator, or water well driller. If a new well meets spacing (Rule 6) and production (Rule 7) requirements and meets the exclusions or exemptions provided in Rule 9.7, the registrant may begin drilling immediately. A registration form must be filed within fourteen (14) calendar days after the well is drilled. For any other (non-exempt) wells, an application for a well permit must be filed by the well owner, well operator, or water well driller prior to drilling the well.

3. All existing wells (groundwater wells drilled and completed prior to January 1, 2004) must be registered by the well owner or well operator. Registration forms will be provided by the District and furnished to the applicant upon request. The District may offer a grace period in which existing wells can be registered without requiring a well log deposit or any other fee.

4. The driller of any water well within the District shall keep accurate drillers' logs, and copies of drillers' logs shall be filed by the driller with the District within thirty (30) calendar days after such drilling is complete.

5. It shall be unlawful for any person to act as, or to offer to perform services as a well driller or pump installer without first obtaining a license pursuant to the Texas Water Code, Chapters 32 and 33. Only a licensed well driller or licensed pump installer may install, service or alter a well within the boundaries of the Fayette County Groundwater Conservation District, unless a person drills or constructs a water well on his property for his own use. All persons drilling a well or having a well drilled, deepened, or altered shall adhere to the provisions of Chapters 32 and 33 of the Texas Water Code, and

16 Texas Administrative Code, Chapter 76, prescribing the location of wells and proper drilling, completion, capping, and plugging.

## **SECTION 9. PERMITS**

### **RULE 9.1 APPLICABILITY**

1. No person may drill, equip, complete, operate, alter the size of a well or well system, or produce groundwater from a well or well system without first obtaining a permit from the District as provided by statutory law and these Rules, unless the well meets the definition of "exempt" (see Rule 9.7).
2. Permits, called "Operating Permits" herein, are issued to authorize the withdrawal of a specified amount of groundwater from a non-exempt water well for a specific use and a designated period.
3. Transport Permits are issued to authorize the withdrawal of a specified amount of groundwater from a non-exempt water well for a specific use and a designated period for transportation out of the District. Additional requirements and conditions for Transport Permits are defined in Section 10.

### **RULE 9.2 GENERAL PERMITTING POLICIES AND PROCEDURES**

1. **Permit Requirement:** The well owner, well operator, or any other person acting on behalf of the well owner, must file a completed application for a water well permit before a non-exempt well may be drilled. This application for a well permit shall not be granted until the opportunity for a due process public hearing has been satisfied and the Board has approved the permit. A non-exempt well may not be placed into production until a permit for that well is granted by the District.
2. Within fourteen (14) calendar days after a well is drilled, the well owner or well operator must also notify the District office as to the status of the well. The well or well system must remain permitted until an operating permit is no longer required for the well/well system.
3. If the well for which a permit was granted has not been completed within six (6) calendar months, or one hundred eighty (180) calendar days, after the permit was granted, the permit shall be cancelled, unless the permit holder can provide a reasonable explanation for the delay and an estimated completion date. If a permit is cancelled for this reason, the well owner, well operator, or any other person acting on behalf of the well owner, must file a new completed application for a water well permit.
4. **Permit Applications:** Each original application for a water well permit or permit renewal requires a separate application. Application forms will be provided by the District and furnished to the applicant upon request.

The application for a permit shall be in writing and sworn to, and shall include the following:

- a. the name and mailing address of the applicant and the owner of the land on which the well will be located;

- b. if the applicant is other than the owner of the property, documentation establishing the applicable authority to construct and operate a well for the proposed use;
  - c. a location map of all existing wells within a quarter (1/4) mile radius of the proposed well or the existing well to be modified;
  - d. the total amount of groundwater requested to be withdrawn under the permit, a statement of the nature and purpose of the proposed use and the amount of water to be used for each purpose;
  - e. a declaration that the applicant will comply with the District's Rules and all groundwater use permits and plans promulgated pursuant to the District's Rules;
  - f. a water conservation plan or a declaration that the applicant will comply with the District's management plan;
- I. Contents of Conservation Plan. Conservation plans shall consider, as a minimum, the following:
- (A) Promotion and encouragement of voluntary conservation measures;
  - (B) Promotion and encouragement, installation, and use of water saving devices;
  - (C) Promotion and encouragement of water efficient landscape practices;
  - (D) Implementation of a conservation-oriented rate structure;
  - (E) Financial measures which encourage conservation;
  - (F) Distribution of conservation information and other educational efforts;
  - (G) Provision for ordinances, regulations or contractual requirements necessary for the permittee to enforce the Conservation Plan; and
  - (H) Other conservation criteria set by the Board.
- II. Compliance. The District shall approve Conservation Plans, if they satisfy the objectives of this Rule. The permittee may revise or amend the Conservation Plans, as necessary, with approval by the District.
- III. Irrigation. Irrigation water users may be required to obtain an irrigation water management plan in cooperation with the local soil and water conservation district.
- g. the location of each well and the estimated rate at which water will be withdrawn. The location may be shown on a topographic map, ownership map, or a map prepared by a registered professional engineer or a registered surveyor which shows the proposed well and any other structure or location regarding the proposed well and associated activities. The map shall depict the approximate boundaries of the tract of land owned or to be used by the applicant.
  - h. the proposed casing size, well depth, pump size, and pump capacity;
  - i. a Drought Contingency Plan (DCP). Each permittee is required to prepare, adopt, and

implement a DCP consistent with these Rules.

I. Contents of DCP. DCPs shall consider, as a minimum, the following:

- (A) establishment of a permittee historical baseline pumpage volume and target pumpage volume in accordance with reduction goal percentages of the three Critical Groundwater Depletion Area categories (see Section 16 of these Rules;
- (B) voluntary compliance restrictions to achieve a 10% reduction goal;
- (C) demand reduction measures which may include prohibition of water waste, alternative and/or supplemental water supply sources, adjustment to water rates, and use of water saving devices;
- (D) additional demand reduction measures developed by the permittee which achieve reduction goal percentages associated with each Critical Groundwater Depletion Area category;
- (E) financial measures which encourage compliance with the Conservation Plan and Drought Contingency Plan while maintaining financial stability of the permittee during Critical Groundwater Depletion Area categories;
- (F) provision for ordinances, regulations or contractual requirements necessary for the permittee to enforce the DCP; and
- (G) provisions for reporting pumpage.

II. Compliance. The District shall approve DCPs, if they satisfy the objectives of this Rule. The permittee may revise or amend the DCP, as necessary to reflect changes in permitted pumpage, subject to administrative approval by the General Manager. Any other revisions or amendments must be approved by the Board.

- j. Hydrogeological Report Required: An applicant for a new well that involves the production of more than 200 acre-feet of groundwater annually shall submit to the District a current hydrogeological report addressing the area of influence, expected drawdown and recovery time, and other pertinent information required by the District. The hydrogeological report shall be prepared by a qualified person who is properly licensed by the State of Texas to prepare such report. The report shall include hydrogeologic information addressing and specifically related to the proposed water pumpage levels at the proposed pumpage site. Applicants may not rely solely on reports previously filed with or prepared by the District. The report must be submitted prior to the permit being granted, and failure to submit a hydrogeological report when required by the District is a violation of these Rules and shall be grounds for rejection of the permit application. The Board shall make the final determination of whether a hydrogeological report meets the requirements of this subsection. Hydrogeological reports required for permit applications shall:

- (A) State and describe the results of a pumping test of the well for which an operating permit is being requested.
- (B) Address the area of influence of the well for which a permit is being requested.
- (C) Include an assessment of the geology at the site of the well for which a permit is being requested and a description of the aquifer that will supply water to the well.

(D) Be completed in a manner that complies with the guidelines adopted by the District for this purpose.

k. any other information deemed necessary by the Board.

5. **Notice of Permit Hearing:** Once the District has received a completed original application for a water well permit or an operating permit renewal, the District will issue written notice indicating a date and time for a hearing on the application in accordance with these Rules. The District may schedule as many applications at one hearing as deemed necessary.

6. **Decision and Issuance of Permit:** In deciding whether or not to issue a permit, and in setting the terms of the permit, the Board must consider whether the application conforms to the requirements prescribed by Chapter 36 of the Texas Water Code, as amended, and the District Rules. Before granting or denying an Operating Permit, the District shall also consider whether:

- a. the proposed use of water unreasonably affects existing groundwater and surface water resources, existing permit holders, and/or existing exempt wells;
- b. the proposed use of water is dedicated to any beneficial use;
- c. the proposed use of water is consistent with the District's certified management plan;
- d. the applicant has agreed to avoid waste and achieve water conservation; and
- e. the applicant has agreed that reasonable diligence will be used to protect groundwater quality and that the applicant will follow well plugging guidelines at the time of well closure.

7. **Term of Operating Permits:** Unless specified otherwise by the Board, except for permits used for agricultural purposes, all operating permits are effective for a five (5) year period from the date a permit is granted, unless changed or revoked, or a different period of time is required by the Texas Water Code. Operating permits for wells used solely for agricultural purposes are effective until changed or revoked. Unless specified otherwise by the Board or these Rules, operating permits are effective until revoked. The permit term will be shown on the permit. Operating permits may be renewed by the Board following application and hearing.

8. **Permit Provisions:** The permit will contain the standard provisions listed in Rule 9.3. The permit may also contain provisions relating to the means and methods of transportation of water produced within the district.

9. **Aggregation of Withdrawal:** In issuing an operating permit, the authorized withdrawal for a given well may be aggregated with the authorized withdrawal from other permitted wells designated by the District. District Rules 5 and 6, as well as other applicable Rules, will be considered in determining whether or not to allow aggregation of withdrawal. For the purpose of categorizing wells by the amount of groundwater production, where wells are permitted with an aggregate withdrawal, the total authorized withdrawal will be assigned to the wells in aggregate, rather than allocating to each well its pro rata share of production. This will allow a well owner, with a number of water wells which supply a single well system, to apply for an operating permit for the well system, and consequently, will not be required to apply for a separate operating permit for each individual well. This provision will allow a well owner to apply for an operating permit for each individual well, in the event a number of wells from more than a single numbered Section, may be used to supplying a very large single well system.

10. Regardless of the type of beneficial use for the groundwater to be produced, an Operating Permit shall be granted by the District based upon surface acreage for which the applicant can show possession or ownership of groundwater rights within the boundaries of the District that is not already recognized in another Operating Permit. See also Rule 6.3.

11. **Effect of Acceptance of Permit:** Acceptance of the permit by the person to whom it is issued constitutes acknowledgment of and agreement to comply with all of the terms, provisions, conditions, limitations, and restrictions.

## **RULE 9.3 OPERATING PERMIT PROVISIONS**

All permits are granted subject to these Rules, orders of the Board, and the laws of the State of Texas. In addition to any special provisions or other requirements incorporated into the permit, each permit issued must contain the following standard permit provisions:

This permit is granted in accordance with the provisions of the Rules of the District, and acceptance of this permit constitutes an acknowledgment and agreement that the permittee will comply with the Rules and any emergency conditions assessed by the District.

1. This permit confers only the right to operate the permit under the provisions of these Rules, and its terms may be modified or amended pursuant to the provisions of these Rules. Any person who becomes the owner of a currently permitted well is responsible for that permit and is responsible to comply with the terms of that permit. The permit's terms may be modified or amended pursuant to the provision of these Rules.

2. Withdrawal or production of groundwater from all permitted (non-exempt) wells or well systems must be measured by the owner or operator and reported to the District, as the operation of the well for the authorized withdrawal must be conducted in a non-wasteful manner: the water withdrawn under the permit must be put to beneficial use at all times.

3. Withdrawals from all non-exempt wells must be measured by the owner or operator using a device or method that is within plus or minus 10% of accuracy. Measured or estimated water use shall be reported to the District annually in January. The Board may require monitoring devices on permitted wells which would be available for District inspection during business hours.

4. The well site must be accessible to District representatives for inspection, as stated in Rule 15.1, and the permittee agrees to cooperate fully in any reasonable inspection of the well and well site by the District representatives.

5. The application pursuant to which the operating permit has been issued is incorporated in this permit, and this permit is granted on the basis of and contingent upon the accuracy of the information supplied in that application. A finding that false information has been supplied is grounds for immediate revocation of the permit.

6. Violation of the operating permit's terms, conditions, requirements, or special provisions, including pumping amounts in excess of authorized withdrawal, is a violation of these Rules and is punishable by civil penalties as provided by these Rules.

## **RULE 9.4 MITIGATION PLAN**

In order to ensure no unreasonable effects on existing groundwater and surface water resources, the District shall require any well permit applications producing greater than 300 acre/feet of water per calendar year from the same producer or connected or to be connected to a common gathering/transportation piping system or to the same user, to include in the application a plan to mitigate the effects of the drawdown of artesian pressure or the level of the water table upon the registered or permitted well owners potentially affected by that well or wells. The plan shall include but not be limited to:

1. The actions and procedures to be taken by the holder of the well permit in the event that pumping causes the water level in any other registered or permitted well to drop to an unacceptable level.
2. The actions and procedures to be taken by the holder of the well permit in the event that the pumping from the permitted well causes the water to become objectionable or renders the water unusable to any other registered or permitted well owner.
3. The actions and procedures to be taken by the holder of the well permit in the event that pumping causes the well casing or equipment to be damaged so that the recorded quality or quantity of water cannot be produced by any other registered or permitted well owner.
4. The actions and procedures to be taken by the holder of the well permit in the event that pumping causes springs or any other artesian wells used for beneficial purposes to stop flowing.
5. The plan shall also include measures to be taken in cases where the reduction of artesian pressure causes an emergency to arise which may threaten human or animal health, safety or welfare.
6. The plan shall also contain a specifically enumerated time schedule for the execution of the mitigation plan.
7. In the issuance of an operating permit, the Board may require of the operating permit holder the establishment of an escrow fund to protect existing users as required by Texas Water Code Chapter 36.113 and Chapter 36.1131. This escrow fund is to be deposited with the District. The administration and disbursement of this escrow fund is at the sole discretion of the Board.

## **RULE 9.5 COMPLETENESS OF APPLICATION**

1. Applications for well registration, operating permits, and transport permits shall be made in the name of the well owner or property owner on a form or forms provided by the District. The sworn, original application must be submitted and signed by the owner or an authorized agent of the owner, who may be required to provide the District with a notarized authorization from the owner. This agent may be the well driller, lessee or renter of the property or well, power of attorney, or other appropriate agent. District staff will determine if an application is administratively complete.
2. The District will not take action on an application which is not administratively complete or which has not proceeded in a manner consistent with District Rules. An application may be rejected as not administratively complete if the District finds that substantive information required by the application or District staff is missing, false, or incorrect. Applicants submitting incomplete applications will be notified by the District in writing.

## **RULE 9.6 OPERATING PERMIT LIMITATIONS**

On approval of an application, the District shall issue an operating permit to the applicant. The permitted right to produce shall be limited to the extent of and for stated purpose(s) in the permit. The permit is in effect and valid for the life of the well as permitted, unless the well is reworked, as discussed in Section 12, or unless the District determines that the permit owner is not in compliance with the permit conditions or District Rules. In event of such noncompliance, the District will notify the permit owner of the conditions that may cause revocation of the permit and allow the owner an opportunity to correct any noncompliance. If the owner does not effect compliance with the permit conditions or the District Rules, by Board action the permit may be cancelled.

1. **Maximum Authorized Withdrawal:** It is a violation of these Rules to pump any amount of water over the amount authorized by the permit.
2. **Operating Permit Required:** It is violation of these Rules to pump a well without an operating permit application being approved with the District by the Board of Directors.
3. Permits may be transferred to another person through change of ownership of the well provided all permit conditions remain in compliance with District Rules. Within ninety (90) calendar days after the date of change in ownership of a well system, a permit holder must notify the District in writing of the name of the new owner.
4. Permits issued under these Rules are subject to change or revocation for waste, deviation from the purposes and terms of the permit, damage or adverse affect caused to groundwater or to aquifers, or availability of other sources of water not available at the time of permit issuance.
5. A new permit must be obtained when any qualifying information on the permit changes, including, but not limited to, a change in ownership of the land the well or well system is located on, a change in the boundaries of the property, a change in the type of use of the water produced, or the repair or reworking of the well as discussed in Section 12.

## **RULE 9.7 EXCLUSIONS AND EXEMPTIONS**

The following wells are exempted from the permit requirements in Section 9 of obtaining an operating permit:

1. wells for "domestic use" as defined in these Rules, and wells used to supply the domestic needs of 10 or fewer households if each of the households is for the well owner, a person related to the well owner within the second degree of consanguinity, or a full-time employee of the well owner;
2. wells for providing water for livestock and poultry in connection with farming, ranching or dairy enterprises conducted on the property where the well is located;
3. a well drilled or equipped such that it is incapable of producing more than 25,000 gallons of groundwater per day; or

4. wells used to supply water for hydrocarbon production activities associated with any oil or gas well permitted by the Railroad Commission of Texas. A well authorized under a permit issued by the Railroad Commission of Texas under Chapter 134, Natural Resources Code, or for production from such a well to the extent the withdrawals are required for mining purposes regardless of any subsequent use of the water. These water wells are not required to comply with the spacing requirements of the District as long as the withdrawals are required and used for mining activities. The District shall require a well to be permitted and comply with District Rules if the withdrawals from the well are no longer necessary for mining activities, or are greater than the amount necessary for mining activities specified in the permit issued by the Railroad Commission of Texas under Chapter 134, Natural Resources Code. An entity holding such a Chapter 134 permit for a water well shall report monthly to the District (1) the total amount of water withdrawn during the month; (2) the quantity of water necessary for mining activities; and (3) the quantity of water withdrawn for other purposes.

5. A well to supply water for a subdivision of land for which a plat approval is required by Chapter 232, Local Government Code is **not exempted** under these Rules, in accordance with Section 36.117.

6. Groundwater withdrawn from a well exempt from permitting or regulation under these Rules and subsequently transported outside of the District boundaries is subject to any applicable export fees under Section 36.122 and 36.205.

7. As stated in Rule 8.1, wells exempt from the requirements of obtaining a permit must still register with the District. A well used solely for agricultural and/or domestic use that is capable of producing more than 25,000 gallons of groundwater per day may obtain an exempt status if the well owner signs an agreement stating that such well will not produce more than 25,000 gallons per day on any day.

8. The District may require an Exempted Well to obtain an Operating Permit and comply with these Rules if:

- a. a well exempted under Rule 9.7(d) above is no longer used to supply water for a drilling rig that is actively engaged in drilling or exploration operations permitted by the Railroad Commission of Texas; or
- b. withdrawals from an exempted well are:
  - 1. no longer necessary for mining purposes permitted by the Railroad Commission of Texas under Chapter 134, of the Texas Natural Resources Code; or
  - 2. greater than the amount necessary for mining purposes permitted by the Railroad Commission of Texas under Chapter 134, Natural Resources Code; or
- c. the size or capacity of a well previously exempted under these Rules is substantially altered and such alteration would render the well non-exempt.

9. As specifically set forth in these Rules, an Operating Permit or an amendment thereto is required to produce water from a non-exempt well, to substantially alter the size or capacity of a non-exempt well, or to alter an exempt well if the alteration would render the well non-exempt.

## **RULE 9.8 PERMIT AMENDMENTS**

1. It is a violation of these Rules for a permittee to violate any term, provision, or restriction

contained in a permit issued by the District. A permittee must apply for and receive an amendment to their permit prior to changing any term, provision, or restriction in the permit.

2. Amendment Types:

a. **Minor** amendments include a request to:

- i. change the name or address of the well owner without any change in use;
- ii. decrease the maximum authorized withdrawal;
- iii. increase the maximum authorized withdrawal by ten percent or less of the total annual permitted pumpage;
- iv. convert two or more wells individually permitted by the same permittee into an aggregate system under one permit to the same permittee.

b. All other amendments, including all amendments to permits involving the export of groundwater, are **major** amendments.

3. Minor amendments may be granted by the General Manager without notice, hearing, or further action by the Board. If two or more minor amendments are requested during any permit term for an increase in maximum authorized withdrawal, and the combined increase in volume requested in the amendments exceeds the limits described in Subsection (b) for minor amendments, then the amendment which results in an increase in maximum authorized withdrawal in excess of the limits specified in Subsection (b) above for minor amendments will be considered a major amendment.

4. Major amendments shall be subject to all the requirements and procedures applicable to issuance of a new permit for a new well.

5. An application for permit amendment shall be made on forms supplied by the District and a processing fee established by the Board. No application processing fee will be required from permittees requesting a decrease in maximum authorized withdrawal.

6. An amendment to change the ownership of a well or well system must be submitted within ninety (90) calendar days of the transfer of ownership.

## **RULE 9.9 PERMIT REVOCATION**

1. A permit is not a vested right of the holder.

2. After notice and an opportunity for hearing is given, a permit may be revoked, suspended, terminated, canceled, modified, or amended in whole or in part for cause, including, but not limited to (i) violation of any terms or conditions of the permit, (ii) obtaining the permit by misrepresentation or failure to disclose relevant facts, or (iii) failure to comply with any applicable Rules, regulations, fee schedule, special provisions, requirements, or orders of the District. The permittee shall furnish to the District upon request, and within ninety (90) calendar days, any information to determine whether cause exists for revoking, suspending, terminating, canceling, modifying, or amending a permit.

## **RULE 9.10 PERMIT RENEWAL**

1. Well owners or operators shall make application to renew permits required under these Rules within ninety (90) calendar days prior to the expiration of the permit term on a renewal application form provided by the District. The well owner or operator shall indicate on the renewal application form whether any changes to the well, well operations, purpose of use, or special conditions have occurred.
2. Renewals shall be accomplished by the General Manager without notice or hearing if the terms and conditions of operation listed in the permit have not changed.
3. If the well owner or operator seeks to change any of the permit terms or conditions in the renewal application, the application will be scheduled for a hearing and consideration by the Board under Section 14.

## **RULE 9.11 REPORTING REQUIREMENTS**

1. All well logs, pump test data, water level data, water quality data, or any other data pertinent to a well shall be submitted to the District office within sixty (60) calendar days after completion of the well or well project. In accordance with Section 36.111, records shall be kept and reports be made to the District regarding the drilling, equipping, and completing of water wells and of the production capability and use of groundwater by the well owner.
2. On or before January 31<sup>st</sup> of each year, a permittee authorized to produce groundwater shall file an annual report with the District describing the amount of water produced and used for the permitted purposes during the preceding calendar year. The report shall be filed on a form obtained from the District.
3. On or before the 10<sup>th</sup> of each month, a permittee authorized to transport groundwater outside of the District boundaries shall file a monthly report with the District describing the total amount of groundwater produced and the amount transported outside of the District boundaries during the preceding month. The report shall be filed on a form obtained from the District.
4. During hydrological studies, pump tests, or in areas designated by the Board as Critical Groundwater Depletion Areas, the Board may require production-monitoring devices to be installed on non-exempt, permitted wells at the permittee's expense. These monitoring devices shall be made available for District inspection during normal business hours or during the pump tests or studies as necessary. An hour meter may be considered a production-monitoring device if the well output in gallons per minute can be measured accurately.
5. District employees, Board members, consultants, or other agents of the District may conduct random or periodic inspections of permitted wells for any District purpose. The District shall coordinate and schedule such inspections with the well owner, as authorized by Rule 15.1.

## **RULE 9.12 HISTORIC AND EXISTING USE PERMITS**

The district may preserve historic or existing use of groundwater before the effective date of the rules (January 1, 2004) to the maximum extent practicable consistent with the district's comprehensive

management plan by the issuance of Historic and Existing Use Permits.

The District may issue the permit based on evidence of historic or existing use for any one year before the district was created only for the purpose, place, and amount used in that year. The District may not discriminate between land that is irrigated for production and land or wells on land enrolled or participating in a federal conservation program.

Further rules for the application and issuance of Historic and Existing Use Permits are to be defined in future Rules amendments, once the District has completed a study of the aquifers within the District, which will include groundwater availability. It is essential that the District have reliable information on groundwater availability before issuing any Historic and Existing Use permits.

## **SECTION 10. TRANSFER OF GROUNDWATER OUT OF THE DISTRICT**

### **RULE 10.1 PERMIT REQUIRED**

Groundwater produced from within the District may not be transported outside the District's boundaries unless the Board has issued the well owner or operator a Transport Permit. The requirements of this Rule are applicable without regard to the manner the water is transferred out of the district and specifically includes discharges into watercourses to convey water, as well as pipelines, conduits and aqueducts.

1. The District may impose a reasonable fee for processing an application under this Section. An application filed to comply with this Section shall be considered and processed under the same procedures as other applications for other permits, and shall be combined with applications filed to obtain a permit for in-District water use from the same applicant, if any.
2. The application for a Transport Permit shall identify which Operating Permit(s) issued by the District the applicant wishes the District to include in the Transport Permit and for which the maximum quantity of water available for transfer outside of the boundaries of the District shall be determined.
3. The District shall not issue a Transport Permit, unless the Transport Permit applicant has obtained an underlying Operating Permit(s), or amendment thereto, that authorizes the Transport Permit applicant to produce or withdraw the quantity of groundwater to be transferred outside of the boundaries of the District.
4. The District shall not deny a permit under this Section based on the fact that the applicant seeks to transfer groundwater outside of the boundaries of the District but shall restrict a Transport Permit by limiting the annual production of groundwater for transport outside of the boundaries of the District to a quantity of water based on the sustainability of the aquifer from which the groundwater will be withdrawn.
5. Unless specified within this section, all other requirements and conditions listed in Section 9 apply to Transport Permits as well.

## **RULE 10.2 APPLICABILITY**

For purposes of this section, the following activities are not considered to be an export of groundwater:

1. A groundwater transport permit is not required for transportation of groundwater that is to be used on property under the same ownership that straddles the district boundary line.
2. The export of groundwater from the District for incidental use (a beneficial use of water which is of a minor nature). Transport of water outside the District by a permittee which totals 5% or less, but in no case more than 5,000,000 gallons, of the permittee's annual permitted pumpage is considered incidental use.
3. The export of groundwater for an agricultural operation that overlaps or is adjacent to the District boundary; or
4. The export of groundwater that occurs as a result of the distribution of water within a single, aggregate system of a retail public water system that overlaps the District boundary.

## **RULE 10.3 APPLICATION**

An application for a transportation permit must be filed in the District office, be in writing and sworn to, and must include the following information:

1. The name and mailing address of the applicant, and the name and address of the owner of the land, if different from the applicant, on which the well is to be located;
2. If the applicant is other than the owner of the property, documentation establishing the necessary and applicable authority to construct and operate a well on the owner's property for the proposed use;
3. A statement of the nature and purpose of the proposed use and the amount of water to be used for each purpose and the period of time each purpose is expected to continue;
4. A water conservation plan applicable to the area or jurisdiction where the transported water will be delivered and put to beneficial use, and a declaration showing that the applicant will comply with the District's management plan;
  - a. Contents of Conservation Plan. Conservation plans shall include, as a minimum, the following:
    - i. Promotion and encouragement of voluntary conservation measures;
    - ii. Promotion and encouragement, installation, and use of water saving devices;
    - iii. Promotion and encouragement of water efficient landscape practices;
    - iv. Implementation of a conservation-oriented rate structure;
    - v. Financial measures which encourage conservation;

- vi. Distribution of conservation information and other educational efforts;
  - vii. Provision for ordinances, regulations or contractual requirements necessary for the permittee to enforce the Conservation Plan; and
  - viii. Other conservation criteria set by the Board.
- b. Compliance. The District shall approve Conservation Plans, if they satisfy the objectives of this Rule. The permittee may revise or amend the Conservation Plans, as necessary, with approval by the District.
5. The location of the well(s) and rates of withdrawal. The location may be shown on a topographic map, ownership map, or a map prepared by a registered professional engineer or a registered surveyor which shows the proposed well and any other structure or location regarding the proposed well and associated activities. The map shall depict the approximate boundaries of the tract of land owned or to be used by the applicant.
6. Proof of notification of all landowners adjacent to the property where the well or wells are located and all well owners within one-half mile of any of the proposed production wells;
7. the proposed casing size, well depth, pump size, and pump capacity;
8. A drought contingency plan (DCP) which is acceptable to the District.
- a. Contents of DCP. DCPs shall consider, as a minimum, the following:
- i. establishment of a permittee's historical baseline pumpage volume and target pumpage volume in accordance with reduction goal percentages of the three Critical Groundwater Depletion Area categories (see Section 16 of these Rules);
  - ii. voluntary compliance restrictions to achieve a 10% reduction goal;
  - iii. demand reduction measures which may include prohibition of water waste, alternative and/or supplemental water supply sources, adjustment to water rates, and use of water saving devices;
  - iv. additional demand reduction measures developed by the permittee which achieve reduction goal percentages associated with each Critical Groundwater Depletion Area category;
  - v. financial measures which encourage compliance with the Conservation Plan and Drought Contingency Plan while maintaining financial stability of the permittee during Critical Groundwater Depletion Area categories;
  - vi. provision for ordinances, regulations or contractual requirements necessary for the permittee to enforce the DCP; and
  - vii. provisions for reporting pumpage.
- b. Compliance. The District shall approve DCPs, if they satisfy the objectives of this Rule. The permittee may revise or amend the DCP, as necessary to reflect changes in permitted pumpage, subject to administrative approval by the General Manager. Any other revisions or amendments must be approved by the Board.

9. Additional Requirements. An application for a permit that involves the export of groundwater from the District shall include the following additional information:

- a. the location of the proposed receiving area for the water to be exported;
- b. a detailed statement of the nature and purpose of the various proposed uses in the proposed receiving area and the amount of groundwater to be used for each purpose;
- c. information describing the projected effect of the proposed exportation of water on aquifer conditions, depletion, subsidence, and existing permit holders or other groundwater users within the District;
- d. a copy of a proposed plan, if any, to mitigate any adverse impacts of the proposed export on groundwater users within the District;
- e. a description of how the proposed export is addressed in any approved regional water plan(s), if applicable; and
- f. a technical description of the facilities to be used for transportation of the groundwater and a time schedule for construction thereof.

10. **Performance Test Required:** Upon completion of the well, an applicant for a new well that involves the export of groundwater out of the District shall submit to the District a current hydrogeological report addressing the area of influence, drawdown, recovery time, and other pertinent information required by the District. The well must be equipped to test for production capacity and the hydrogeological report must address the impacts of that use. The hydrogeological report shall be prepared by a qualified person who is properly licensed by the State of Texas to prepare such report. The report shall include hydrogeologic information addressing and specifically related to the proposed water pumpage levels at the proposed pumpage site. Applicants may not rely solely on reports previously filed with or prepared by the District. The report must be submitted prior to putting the well into operation, and failure to submit a hydrogeological report as required by the District is a violation of these Rules and shall be grounds for cancellation of the permit. The Board shall make the final determination of whether a hydrogeological report meets the requirements of this subsection, and must be accepted and approved by the District prior to production of groundwater. Hydrogeological reports required for permit applications shall:

- a. State and describe the results of a pumping test of the well for which a permit is being requested.
- b. Address the area of influence of the well for which a permit is being requested.
- c. Include an assessment of the geology at the site of the well for which a permit is being requested and a description of the aquifer that will supply water to the well.
- d. Be completed in a manner that complies with the guidelines adopted by the District for this purpose.

11. any other information deemed necessary by the Board.

## **RULE 10.4 HEARING AND PERMIT ISSUANCE**

1. Applications for transportation permits are subject to the hearing procedures provided by these Rules.
2. In determining whether to issue a permit to transfer groundwater out of the District, the Board shall consider the information provided in Rule 10.3 above, the provisions and requirements of the Texas Water Code, as amended, and of these Rules, and the following information:
  - a. availability of groundwater in the District and in the proposed receiving area;
  - b. availability of feasible and practicable alternative supplies to the applicant and in the proposed receiving area;
  - c. the amount and purposes of use for which water is needed in the proposed receiving area;
  - d. the projected effect of the proposed transfer on groundwater and aquifer conditions, depletion, subsidence, or effects on existing permit holders or other groundwater users within the District;
  - e. the indirect costs and economic and social impacts associated with the proposed transfer of water from the District;
  - f. the approved regional and state water plan, if one has been approved for the receiving area, and the certified District management plan, if one has been approved for the receiving area;
  - g. other facts and considerations considered necessary by the District's Board for protection of the public health and welfare and conservation and management of groundwater resources in the District.
  - h. the applicant's water conservation plan and whether the applicant has agreed to prevent waste and achieve water conservation and, if any subsequent user of the water is a municipality or entity providing retail water services, the water conservation plan, and agreement to prevent waste and achieve water conservation, of that municipality or entity shall also be provided;
  - i. the location of the well and rates of withdrawal; and
  - j. the period of time for which the permit is sought.

## **RULE 10.5 TERM OF TRANSPORT PERMITS.**

1. In accordance with Sec. 36.122, Texas Water Code, as amended, the period specified by the Transport Permit shall be:
  - a. three (3) years if construction of a conveyance system has not been initiated prior to the issuance of the permit; or

- b. thirty (30) years if construction of a conveyance system has been initiated prior to the issuance of a permit;
2. The three (3) year period specified under Rule 10.5 (1) (a) shall automatically be extended to thirty (30) years if construction of a conveyance system is begun before the expiration of such three (3) year period.
3. For the purposes of this Section, construction of a conveyance system has been initiated when the permittee has completed construction of at least 10% of the portion of the conveyance facilities located within the District that will be used to convey the maximum annual quantity of groundwater permitted for transport outside of the boundaries of the District.

## **RULE 10.6 TRANSPORTATION PERMIT AMENDMENTS.**

1. Amendment to a Transportation Permit. It is a violation of these Rules to transfer any amount of water in excess of the amount or withdrawal rate specified in the transportation permit issued by the District, or by any means or route not authorized by a transportation permit issued by the District. A written, sworn application for an amendment to a transportation permit must be filed and the amendment granted before any deviation in the transportation permit occurs. The applicant must demonstrate that the originally authorized terms and conditions in the transportation permit have proven inadequate and why there is a need to change the authorization.
2. Submission of application. The applicant for an amendment to modify the transportation permit shall provide sufficient documentation that the original authorizations have proven inadequate and the reasons for the need to make the change(s).
3. Action on amendment. The general manager shall prepare a notice to be given of the application for amendment, which notice shall be given as in the original application, and a hearing conducted in the manner prescribed for permit issuance.

## **SECTION 11. FEES AND DEPOSITS FOR WELL PERMITS AND REGISTRATION**

### **RULE 11.1 FEES**

Section 36.205, Water Code, authorizes the District to assess fees for administrative acts of the District. These fees may not unreasonably exceed the cost to the District of providing the administrative function for which the fee is charged. Fees shall be assessed in accordance with the District Fee Schedule set by the Board. A copy of the Fee Schedule may be obtained from the District Office.

The Board, by resolution or order, shall adopt a fee schedule to apply to all applications, registrations, inspections, and permits that are issued, renewed, or amended as well as fees for other acts the District performs or fees to cover charges incurred by the District. These fees are non-refundable. The fee schedule shall be adopted as soon as practical after Rules are adopted by the Board, and the fees shall be effective upon adoption of the schedule.

In addition to well registration, permit application fees, and other fees, the District shall impose a reasonable fee or surcharge, established by Board resolution or order, for transportation of groundwater out of the District and production of groundwater for non-agricultural commercial use. Such transportation fees and production fees shall be set in accordance with the provisions of Chapter 36 of the Texas Water Code, as amended.

The District may amend the fee schedule from time to time.

## **RULE 11.2 DEPOSITS**

Each well registration or application for a well permit must be accompanied by a well log deposit, and any administrative fee, as set out in the Deposit and Fee Schedule adopted by the Board of Directors. The fees and deposits will be accepted and deposited by the District staff. The deposit will be returned to the applicant by the District if: (1) the application is denied; (2) if the application is granted, upon the receipt of correctly completed driller's log of the well; or (3) if the permit location is abandoned without having been drilled or if the drilling results in a dry hole, upon return and surrender of the permit marked "abandoned" by the applicant.

In the event that neither the driller's log of the well nor the permit marked "abandoned" is returned to the District office within six (6) months after application date of the permit, the deposit becomes the property of the District.

In the event the well is abandoned, the hole must be plugged by the applicant of the permit in accordance with the Texas Water Well Drillers' Rules (see 16 TAC 76.1004 Technical Requirements - Standards for Capping and Plugging of Wells). Proof of proper closure must be provided by the applicant to the District, or a satisfactory inspection must be performed by District personnel.

## **SECTION 12. REWORKING, REPAIRING AND REPLACING A WELL**

### **RULE 12.1 PROCEDURES**

1. An existing well may be reworked, re-drilled, repaired, or re-equipped in a manner that will not change the existing well status.
2. Any improvement, alterations, or professional maintenance or repair of a well or well system requires that the well be re-registered within fourteen (14) calendar days of completion, and may require that the well be re-permitted. If the well or well system was in existence at the time the Rules were adopted by the District, such well must be registered with the District. If the improvement, alterations, maintenance or repair render the well non-exempt, such well must be permitted by the District, and application for a permit must be made by the well owner.
3. A permit must be applied for and the board will consider approving the permit, if a person wishes to increase the rate of production of an existing well to the point of increasing the size of the column pipe and/or g.p.m. rate by reworking, re-equipping, or re-drilling such well.
4. A permit must be applied for and granted by the board if a person wishes to replace an existing permitted well with a replacement well. Immediately upon completion of a replacement permitted well,

the old permitted well shall be:

- a. filled and abandoned in accordance with current Water Well Driller's Rules Chapter 76; or
- b. properly equipped in such a manner that it cannot produce more than 25,000 gallons of water a day.

5. In the event the application meets spacing (Rule 6) and production (Rule 7) requirements, the Board may grant such application without further notice.

6. An emergency replacement or reworking of a well may be performed, with notice to the District afterward, so long as there is no change to the rate or amount of withdrawal. New driller's and completion logs must be filed with the district within the same period of time as the logs are required to be filed with the water well drillers' board, and the well must be re-registered within fourteen (14) calendar days, and may require that the well be re-permitted.

## **SECTION 13. WELL LOCATION AND COMPLETION**

### **RULE 13.1 RESPONSIBILITY**

After an application for a well permit has been granted, the well, if drilled, must be drilled within ten (10) yards (30 feet) of the location specified in the permit, and not elsewhere. If the well should be commenced or drilled at a different location, the drilling or operation of such well may be enjoined by the Board pursuant to Chapter 36, Texas Water Code. As described in the Texas Water Well Drillers' Rules, all well drillers and persons having a well drilled, deepened, or otherwise altered shall adhere to the provisions of the rule prescribing the location of wells and proper completion.

### **RULE 13.2 LOCATION OF DOMESTIC, INDUSTRIAL, INJECTION, AND IRRIGATION WELLS**

All new wells must comply with the spacing and location requirements set forth under the Texas Water Well Drillers and Pump Installers Administrative Rules, Title 16, Part 4, Chapter 76, Texas Administrative Code, unless a written variance is granted by the Texas Department of Licensing and Regulation and a copy of the variance is forwarded to the District by the applicant or registrant.

1. A well must be located a minimum horizontal distance of **50 feet** from any water-tight sewage facility and liquid-waste collection facility.

2. A well must be located a minimum horizontal distance of not less than 100 feet from any contamination, such as existing or proposed livestock or poultry yards, privies, and septic system absorption fields, and must be located in accordance with any applicable federal, state, county, and/or Texas Water Well Drillers and Pump Installers rules and regulations.

3. A well must be located at a site not generally subject to flooding; provided, however, that if a well must be placed in a flood prone area, it must be completed with a watertight sanitary well seal and steel casing extending a minimum of **24 inches** above the 100 Year Flood Plain elevation, as established by the most recent mapping of the National Flood Insurance Program.

4. No well may be located within five-hundred (500) feet of a sewage treatment plant, solid waste disposal site, or land irrigated by sewage plant effluent, or within three-hundred (300) feet of a sewage wet well, sewage pumping station, or a drainage ditch that contains industrial waste discharges or wastes from sewage treatment systems.

### **RULE 13.3 STANDARDS OF COMPLETION FOR DOMESTIC, INDUSTRIAL, INJECTION, AND IRRIGATION WELLS**

1. All wells must be completed in accordance with the well completion standards set forth under the Texas Water Well Drillers and Pump Installers Administrative Rules, Title 16, Part 4, Chapter 76, Texas Administrative Code.
2. Water well drillers shall indicate the method of completion performed on the Well Report (TDLR Form #001 WWD, Section 10, Surface Completion).

### **RULE 13.4 RE-COMPLETIONS**

1. The landowner shall have the continuing responsibility of insuring that a well does not allow commingling of undesirable water and fresh water or the unwanted loss of water through the wellbore to other porous strata.
2. If a well is allowing the commingling of undesirable water and fresh water or the unwanted loss of water, and the casing in the well cannot be removed and the well re-completed within the applicable rules, the casing in the well shall be perforated and cemented in a manner that will prevent the commingling or loss of water. If such a well has no casing, then the well shall be cased and cemented, or plugged in a manner that will prevent such commingling or loss of water.
3. The Board of Directors may direct the landowner to take steps to prevent the commingling of undesirable water and fresh water, or the unwanted loss of water or pollution through the well bore.

## **SECTION 14. HEARINGS**

### **RULE 14.1 TYPES OF HEARINGS**

The District conducts two general types of hearings: hearings involving permit matters, in which the rights, duties, or privileges of a party are determined after an opportunity for an adjudicative hearing, and rulemaking or other hearings involving matters of general applicability that implement, interpret, or prescribe the law or District policy, or that describe the procedure or practice requirements of the District. Any matter designated for hearing before the Board involving a permit matter may be referred by the Board for hearing before a Hearing Examiner.

1. **Permit Hearings:**

- a. **Permit Applications, Amendments and Revocations:** The District will hold hearings on water well operating permits, permit renewals or amendments (except those amendments defined as "minor" in Rule 9.8) and permit revocations or suspensions. Hearings involving permit matters may be scheduled before a Hearing Examiner.
- b. **Hearings on Motions for Rehearing:** Motions for Rehearing will be heard by the Board pursuant to Rule 14.8(b).

## 2. **Rule-making and Other Hearings:**

- a. **District Rules or District Management Plan:** At its discretion, the Board may hold a hearing to consider adoption of amended or new District Rules, or an amended or new District Management Plan.
- b. **Other Matters:** A public hearing may be held on any matter within the jurisdiction of the Board, if the Board deems a hearing to be in the public interest, or necessary to effectively carry out the duties and responsibilities of the District.

## **RULE 14.2 NOTICE AND SCHEDULING OF HEARINGS**

The District, by its General Manager, as instructed by the Board, is responsible for giving notice of all hearings in the following manner:

1. Notice will be given to each person who requests copies of hearing notices pursuant to the procedures set forth in subsection (2), and any other person the Board of Directors deems appropriate. The date of mailing of notice or of delivery may not be less than ten (10) calendar days before the date set for the hearing.

- a. If the hearing is to be held during the District's regular business hours, notice of the hearing must be posted in accordance with the Texas Open Meetings Act by posting on the Courthouse Bulletin Board. If the hearing is to be held as part of the Board's regular business meeting, the hearing must be listed as a separate item on the meeting agenda.
- b. If the hearing is not to be held during the District's regular business hours, notice of hearing will be published at least once in a newspaper of general circulation in the District. The date of publication may not be less than ten (10) calendar days before the date set for the hearing.
- c. A copy of the notice will be posted at the county courthouse in the place where notices are usually posted, in accordance with the Texas Open Meetings Act.
- d. In addition to the notices required above, when a hearing involves an operating permit matter, notice of the date, time, and location of the hearing will be given to the applicant by depositing the notice in the United States Postal Service mail in an envelope or wrapper addressed to the applicant and stamped, or by delivery to the applicant, at least ten (10) calendar days before the day of the hearing.
- e. In addition to the notice required above, when a hearing involves designation of a Critical Groundwater Depletion Area, a copy of the notice must be provided to each landowner, well owner, well operator and known groundwater right holder in the proposed management area, or notice of hearing must be published at least once in a newspaper of general circulation in the District, describing the proposed management area in such a way that each landowner, well owner, well operator and known groundwater right holder in the proposed management

area can recognize their inclusion.

2. Any person having an interest in the subject matter of a specific hearing or specific hearings may receive written notice of such hearing or hearings by submitting to the District a request in writing. The request must identify with as much specificity as possible the hearing or hearings concerning a specific or individual matter for which written notice is requested. The request remains valid for a period of one year from the date of the request, after which time a new request must be submitted. Failure to provide written notice under this section does not invalidate or have any effect on any action taken by the Board.

3. Hearings may be scheduled during the District's regular business hours, Monday through Friday of each week, except on District holidays. All permit hearings will be held at the District Office or an alternative site designated by the District's Board of Directors. However, the Board may from time to time change or schedule additional dates, times, and places for permit hearings by resolution adopted at a regular Board meeting. The General Manager is instructed by the Board to schedule hearings involving permit matters at such dates, times, and places set forth above for permit hearings. Other hearings will be scheduled at the dates, times and locations set at a regular Board meeting.

4. In the event that a hearing is scheduled, either outside of the District's regular business hours or in a place that is not the District's office, the District may require that the person requesting the hearing pay 45% of the costs of holding the hearing, and the District will pay the remaining 55%.

## **RULE 14.3 GENERAL PROCEDURES**

1. **Nature of Hearing:** Hearings will be conducted in such manner as the Board deems most suitable to the particular case, and technical rules of legal and court procedure need not be applied. It is the purpose of the Board to obtain all the relevant and reliable information and testimony pertaining to the issue before it as conveniently, inexpensively, and speedily as possible without prejudicing the rights of either applicants or protestants.

2. **Authority of Presiding Officer:** The presiding officer may conduct the hearing or other proceeding in the manner the presiding officer deems most appropriate for the particular proceeding. The presiding officer has the authority to:

- a. set hearing dates, other than the initial hearing date for permit matters set by the District, by its General Manager as instructed by the Board, in accordance with Rule 14.2(c);
- b. convene the hearing at the time and place specified in the notice for public hearing;
- c. establish the jurisdiction of the District concerning the subject matter under consideration;
- d. rule on motions and on the admissibility of evidence and amendments to pleadings;
- e. designate and align parties and establish the order for presentation of evidence;
- f. administer oaths to all persons presenting testimony;
- g. examine witnesses;
- h. issue subpoenas when required to compel the attendance of witnesses or the production of papers and documents;
- i. require the taking of depositions and compel other forms of discovery under these Rules;
- j. ensure that information and testimony are introduced as conveniently and expeditiously as possible, without prejudicing the rights of any party to the proceeding;
- k. conduct public hearings in an orderly manner in accordance with these Rules;
- l. recess any hearing from time to time and place to place;
- m. reopen the record of a hearing for additional evidence when necessary to make the record more complete; and
- n. exercise any other appropriate powers necessary or convenient to effectively carry out the responsibilities of presiding officer.

3. **Hearing Registration Forms:** Each individual attending a hearing or other proceeding of the District must submit a form providing the following information: full name; street address; telephone number; whether the person plans to testify; and any other information relevant to the hearing or other proceeding.

4. **Appearance; Representative Capacity:** Any interested person may appear in person or may be represented by counsel, or accompanied by an engineer, or other representative provided the representative is fully authorized to speak and act for the principal. Such person or representative may present evidence, exhibits, or testimony, or make an oral presentation in accordance with the procedures applicable to the particular proceeding. Any partner may appear on behalf of the partnership. A duly authorized officer or agent of a public or private corporation, political subdivision, governmental agency, municipality, association, firm, or other entity may appear for the entity. A fiduciary may appear for a ward, trust, or estate. A person appearing in a representative capacity may be required to prove proper authority.

5. **Alignment of Parties; Number of Representatives Heard:** Participants in a proceeding may be aligned according to the nature of the proceeding and their relationship to it. The presiding officer may require the participants of an aligned class to select one or more persons to represent or speak for them in the proceeding or on any particular matter or ruling and may limit the number of representatives heard, but must allow at least one representative of an aligned class to be heard in the proceeding or on any particular matter or ruling.

6. **Appearance by Applicant or Movant:** The applicant, movant or party requesting the hearing or other proceeding or a representative must be present at the hearing or other proceeding. Failure to so appear may be grounds for withholding consideration of a matter and dismissal without prejudice or may require the rescheduling or continuance of the hearing or other proceeding if the presiding officer deems it necessary in order to fully develop the record.

7. **Reporting:** Hearings and other proceedings will be recorded on audio cassette tape or, at the discretion of the presiding officer, may be recorded by a certified shorthand reporter. The District does not prepare transcripts of hearings or other proceedings recorded on audio cassette tape on District equipment for the public, but the District will arrange access to the recording. Subject to availability of space, any party to a specific hearing may, at their own expense, arrange for a reporter to report the hearing or other proceeding or for recording of the hearing or other proceeding. The cost of reporting or transcribing a permit hearing may be assessed in accordance with Rule 14.5(b). If a proceeding other than a permit hearing is recorded by a certified shorthand reporter, and a copy of a written transcript of testimony is ordered by any person, the testimony will be transcribed by the certified shorthand reporter and the original written transcript filed with the papers of the proceeding at the expense of the person requesting the transcript of testimony. Copies of the transcript of testimony of any hearing or other proceeding thus reported may be purchased thereafter from the reporter by the person requesting the copy.

8. **Continuance:** The presiding officer may continue hearings or other proceedings from time to time and from place to place without the necessity of publishing, serving, mailing or otherwise issuing a new notice. If a hearing or other proceeding is continued and a time and place (other than the District Office) for the hearing or other proceeding to reconvene are not publicly announced at the hearing or other proceeding by the presiding officer before it is recessed, a notice of any further setting of the hearing or other proceeding will be delivered at a reasonable time to all parties, persons who have requested notice of the hearing pursuant to Rule 14.2(b), and any other person the presiding officer deems appropriate, but it is not necessary or required to post at the county courthouse or publish a newspaper notice of the new setting.

9. **Filing of Documents; Time Limit:** Applications, motions, exceptions, communications, requests, briefs or other papers and documents required to be filed under these Rules or by law must be received in hand at the District's Office within the time limit, if any, set by these Rules or by the presiding officer for filing. Mailing by deposit with the United States Postal Service within the time period is insufficient if the submissions are not actually received by the District within the time limit.

10. **Computing Time:** In computing any period of time prescribed, allowed, or specified by these Rules, by a presiding officer, by Board orders, or by applicable law, the day of the act, event, or default after which the designated period of time begins to run is not included, but the last day of the period so computed is included, unless the last day is a Saturday, Sunday or legal holiday as determined by the Board, in which case the period runs until the end of the next day which is neither a Saturday, Sunday nor a legal holiday as determined by the Board.

11. **Affidavit:** Whenever the making of an affidavit by a party to a hearing or other proceeding is necessary, it may be made by the party or the party's representative or counsel. This Rule does not dispense with the necessity of an affidavit being made by a party when expressly required by statute.

12. **Broadening the Issues:** No person will be allowed to appear in any hearing or other proceeding that in the opinion of the presiding officer is for the sole purpose of unduly broadening the issues to be considered in the hearing or other proceeding.

13. **Conduct and Decorum:** Every person, party, representative, witness, and other participant in a proceeding must conform to ethical standards of conduct and must exhibit courtesy and respect for all other participants. No person may engage in any activity during a proceeding that interferes with the orderly conduct of District business. If in the judgment of the presiding officer, a person is acting in violation of this provision, the presiding officer will first warn the person to refrain from engaging in such conduct. Upon further violation by the same person, the presiding officer may exclude that person from the proceeding for such time and under such conditions as the presiding officer deems necessary.

## **RULE 14.4 UNCONTESTED PERMIT HEARINGS PROCEDURES**

1. **Written Notice of Intent to Contest:** Any person who intends to contest a permit application must provide written notice of that intent to the District at the District office located at 254 North Jefferson, Room 600, P. O. Box 625, La Grange, TX 78945 at least five (5) calendar days prior to the date of the hearing. If the Board of Directors intends to contest a permit application, the Board of Directors must provide the applicant written notice of that intent at least five (5) calendar days prior to the date of the hearing. If no notice of intent to contest is received five (5) calendar days prior to the hearing, the general manager as instructed by the Board of Directors, will cancel the hearing, or, at a minimum, that specific hearing agenda item, and the board will consider the permit at the next regular board meeting.

2. **Informal Hearings:** Permit hearings may be conducted informally when, in the judgment of the Hearing Examiner, the conduct of a proceeding under informal procedures will not prejudice the rights of any party and will save time or cost to the parties, or lead to a negotiated or agreed settlement of facts or issues in controversy.

3. **Agreement of Parties:** If, during an informal proceeding, all parties reach a negotiated or agreed settlement which, in the judgment of the Hearing Examiner, settles the facts or issues in controversy, the proceeding will be considered an uncontested case and the Hearing Examiner will summarize the evidence, make findings of fact and conclusions of law based on the existing record and any other evidence submitted by the parties at the hearing.

4. **Decision to Proceed as Uncontested or Contested Case:** If the parties do not reach a

negotiated or agreed settlement of the facts and issues in controversy or if any party contests a staff recommendation, and the Hearing Examiner determines these issues will require extensive discovery proceedings, the Hearing Examiner will declare the case to be contested and convene a prehearing conference as set forth in Rule 14.5. The Hearing Examiner may also recommend issuance of a temporary permit for a period not to exceed 4 months, with any special provisions the Hearing Examiner deems necessary, for the purpose of completing the contested case process. Any case not declared a contested case under this provision is an uncontested case and the Hearing Examiner will summarize the evidence, make findings of fact and conclusions of law, and make appropriate recommendations to the Board.

## **RULE 14.5 CONTESTED PERMIT HEARINGS PROCEDURES**

1. **Prehearing Conference:** A prehearing conference may be held to consider any matter which may expedite the hearing or otherwise facilitate the hearing process.

- a. **Matters Considered:** Matters which may be considered at a prehearing conference include, but are not limited to, (1) the designation of parties; (2) the formulation and simplification of issues; (3) the necessity or desirability of amending applications or other pleadings; (4) the possibility of making admissions or stipulations; (5) the scheduling of discovery; (6) the identification of and specification of the number of witnesses; (7) the filing and exchange of prepared testimony and exhibits; and (8) the procedure at the hearing.
- b. **Notice:** A prehearing conference may be held at a date, time, and place stated in a separate notice given in accordance with Rule 14.2, or at the date, time, and place for hearing stated in the notice of public hearing, and may be continued from time to time and place to place, at the discretion of the Hearing Examiner.
- c. **Conference Action:** Action taken at a prehearing conference may be reduced to writing and made a part of the record or may be stated on the record at the close of the conference.

2. **Assessing Reporting and Transcription Costs:** Upon the timely request of any party, or at the discretion of the Hearing Examiner, the Hearing Examiner may assess reporting and transcription costs to one or more of the parties. The Hearing Examiner must consider the following factors in assessing reporting and transcription costs:

- a. the party who requested the transcript;
- b. the financial ability of the party to pay the costs;
- c. the extent to which the party participated in the hearing;
- d. the relative benefits to the various parties of having a transcript;
- e. the budgetary constraints of a governmental entity participating in the proceeding;
- f. any other factor that is relevant to a just and reasonable assessment of costs.

In any proceeding where the assessment of reporting or transcription costs is an issue, the Hearing Examiner must provide the parties an opportunity to present evidence and argument on the issue. A recommendation regarding the assessment of costs must be included in the Hearing Examiner's report to the Board.

3. **Designation of Parties:** Parties to a hearing will be designated on the first day of hearing or at such other time as the Hearing Examiner determines. The Board of Directors and any person specifically named in a matter are automatically designated parties. Persons other than the automatic parties must, in order to be admitted as a party, appear at the proceeding in person or by representative and seek to be designated. After parties are designated, no other person may be admitted as a party unless, in the

judgment of the Hearing Examiner, there exists good cause and the hearing will not be unreasonably delayed.

4. **Rights of Designated Parties:** Subject to the direction and orders of the Hearing Examiner, parties have the right to conduct discovery, present a direct case, cross-examine witnesses, make oral and written arguments, obtain copies of all documents filed in the proceeding, receive copies of all notices issued by the District concerning the proceeding, and otherwise fully participate in the proceeding.

5. **Persons Not Designated Parties:** At the discretion of the Hearing Examiner, persons not designated as parties to a proceeding may submit comments or statements, orally or in writing. Comments or statements submitted by non-parties may be included in the record, but may not be considered by the Hearing Examiner as evidence.

6. **Furnishing Copies of Pleadings:** After parties have been designated, a copy of every document including a pleading, request, motion, or reply filed in the proceeding must be provided by the person who signs the document, or the author or the person who files the document with the District, to every other party or the party's representative. A certification of this fact must accompany the original instrument when filed with the District. Failure to provide copies may be grounds for withholding consideration of the pleading or the matters set forth therein.

7. **Interpreters for Deaf Parties and Witnesses:** If a party or subpoenaed witness in a contested case is deaf, the District must provide an interpreter whose qualifications are approved by the State Commission for the Deaf and Hearing Impaired to interpret the proceedings for that person. "Deaf person" means a person who has a hearing impairment, whether or not the person also has a speech impairment, that inhibits the person's comprehension of the proceedings or communication with others.

8. **Agreements to be in Writing:** No agreement between parties or their representatives affecting any pending matter will be considered by the Hearing Examiner unless it is in writing, signed, and filed as part of the record, or unless it is announced at the hearing and entered as record.

9. **Discovery:** Discovery will be conducted upon such terms and conditions, and at such times and places, as directed by the Hearing Examiner. Unless specifically modified by these Rules or by order of the Hearing Examiner, discovery will be governed by, and subject to the limitations set forth in, the Texas Rules of Civil Procedure. In addition to the forms of discovery authorized under the Texas Rules of Civil Procedure, the parties may exchange informal requests for information, either by agreement or by order of the Hearing Examiner.

10. **Discovery Sanctions:** If the Hearing Examiner finds a party is abusing the discovery process in seeking, responding to, or resisting discovery, the Hearing Examiner may:

- a. suspend processing of the application for a permit if the applicant is the offending party;
- b. disallow any further discovery of any kind or a particular kind by the offending party;
- c. rule that particular facts be regarded as established against the offending party for the purposes of the proceeding, in accordance with the claim of the party obtaining the discovery ruling;
- d. limit the offending party's participation in the proceeding;
- e. disallow the offending party's presentation of evidence on issues that were the subject of the discovery request; and
- f. recommend to the Board that the hearing be dismissed with or without prejudice.

11. **Ex Parte Communications:** The Hearing Examiner may not communicate, directly or indirectly, in connection with any issue of fact or law pending for decision before the Hearing Examiner, with any agency, person, party, or their representatives, except on notice and opportunity for all parties to

participate. This provision does not prevent communications with District staff not directly involved in the hearing to utilize the special skills and knowledge of the District in evaluating the evidence.

**12. Compelling Testimony; Swearing Witnesses and Subpoena Power:** The Hearing Examiner may compel the testimony of any person which is necessary, helpful, or appropriate to the hearing. The Hearing Examiner will administer the oath in a manner calculated to impress the witness with the importance and solemnity of the promise to adhere to the truth. The Hearing Examiner may issue subpoenas to compel the testimony of any person and the production of books, papers, documents, or tangible things, in the manner provided in the Texas Rules of Civil Procedure.

**13. Evidence:** Except as modified by these Rules, the Texas Rules of Civil Evidence govern the admissibility and introduction of evidence; however, evidence not admissible under the Texas Rules of Civil Evidence may be admitted if it is of the type commonly relied upon by reasonably prudent persons in the conduct of their affairs. In addition, evidence may be stipulated by agreement of all parties.

**14. Written Testimony:** When a proceeding will be expedited and the interest and rights of the parties will not be prejudiced, testimony may be received in written form. The written testimony of a witness, either in narrative or question and answer form, may be admitted into evidence upon the witness being sworn and identifying the testimony as a true and accurate record of what the testimony would be if given orally. The witness will be subject to clarifying questions and to cross-examination, and the prepared testimony will be subject to objection.

**15. Requirements for Exhibits:** Exhibits of a documentary character must be sized to not unduly encumber the files and records of the District. All exhibits must be numbered and, except for maps and drawings, and except for good cause shown, may not exceed 8-1/2 by 11 inches in size.

**16. Abstracts of Documents:** When documents are numerous, the Hearing Examiner may receive in evidence only those which are representative and may require the abstracting of relevant data from the documents and the presentation of the abstracts in the form of an exhibit. Parties have the right to examine the documents from which the abstracts are made.

**17. Introduction and Copies of Exhibits:** Each exhibit offered must be tendered for identification and placed in the record. Copies must be furnished to the Hearing Examiner and to each of the parties, unless the Hearing Examiner rules otherwise.

**18. Excluding Exhibits:** In the event an exhibit has been identified, objected to, and excluded, it may be withdrawn by the offering party. If withdrawn, the exhibit will be returned and the offering party waives all objections to the exclusion of the exhibit. If not withdrawn, the exhibit will be included in the record for the purpose of preserving the objection to excluding the exhibit.

**19. Official Notice:** The Hearing Examiner may take official notice of all facts judicially cognizable. In addition, official notice may be taken of generally recognized facts within the area of the District's specialized knowledge.

**20. Documents in District Files:** Extrinsic evidence of authenticity is not required as a condition precedent to admissibility of documents maintained in the files and records of the District.

**21. Oral Argument:** At the discretion of the Hearing Examiner, oral arguments may be heard at the conclusion of the presentation of evidence. Reasonable time limits may be prescribed. The Hearing Examiner may require or accept written briefs in lieu of, or in addition to, oral arguments. When the matter is presented to the Board for final decision, further oral arguments may be heard by the Board.

## **RULE 14.6 CONCLUSION OF THE HEARING; REPORT**

1. **Closing the Record; Final Report:** At the conclusion of the presentation of evidence and any oral argument, the Hearing Examiner may either close the record or keep it open and allow the submission of additional evidence, exhibits, briefs, or proposed findings and conclusions from one or more of the parties. No additional evidence, exhibits, briefs, or proposed findings and conclusions may be filed unless permitted or requested by the Hearing Examiner. After the record is closed, the Hearing Examiner will prepare a report to the Board. The report must include a summary of the evidence, together with the Hearing Examiner's findings and conclusions and recommendations for action. Upon completion and issuance of the Hearing Examiner's report, a copy must be submitted to the Board and delivered to each party to the proceeding. In a contested case, delivery to the parties must be by certified mail.
2. **Exceptions to the Hearing Examiner's Report; Reopening the Record:** Prior to Board action any party in a contested case may file written exceptions to the Hearing Examiner's report, and any party in an uncontested case may request an opportunity to make an oral presentation of exceptions to the Board. Upon review of the report and written exceptions, the Hearing Examiner may reopen the record for the purpose of developing additional evidence, or may deny the written exceptions and submit the report and written exceptions to the Board. The Board may, at any time and in any case, remand the matter to the Hearing Examiner for further proceedings.
3. **Time for Board Action on Certain Permit Matters:** In the case of hearings involving new permit applications, original applications for existing wells, or applications for permit renewals or amendments, the Hearing Examiner's report should be submitted, and the Board should act, within sixty (60) calendar days after the close of the hearing record.

## **RULE 14.7 RULEMAKING HEARINGS PROCEDURES**

1. **General Procedures:** The presiding officer will conduct the rulemaking or other hearing in the manner the presiding officer deems most appropriate to obtain all relevant information pertaining to the subject of the hearing as conveniently, inexpensively, and expeditiously as possible. The presiding officer may follow the guidelines of "Robert's Rules of Order", Henry M. Robert III, 10th revised edition, or as amended.
2. **Submission of Documents:** Any interested person may submit written statements, protests or comments, briefs, affidavits, exhibits, technical reports, or other documents relating to the subject of the rulemaking or other hearing. Such documents must be submitted no later than the time of the public hearing, as stated in the notice of public hearing. Such notice is to be published at least once in a newspaper of general circulation in the District, and is to be published at least ten (10) calendar days before the date of the hearing.
3. **Oral Presentations:** Any person desiring to speak or testify on the subject of the rulemaking or other hearing must so indicate on the registration form provided at the hearing. The presiding officer establishes the order of testimony and may limit the number of times a person may speak, the length of time for oral presentations, and the time period for raising questions. In addition, the presiding officer may limit or exclude cumulative, irrelevant, or unduly repetitious presentations.
4. **Conclusion of the Hearing; Closing the Record; Hearing Examiner's Report:** At the conclusion of the testimony, and after the receipt of all documents, the presiding officer may either close the record, or keep it open to allow the submission of additional information. If the presiding officer is a Hearing Examiner, the Hearing Examiner must, after the record is closed, prepare a report to the Board.

The report must include a summary of the subject of the hearing and the public comments received, together with the Hearing Examiner's recommendations for action. Upon completion and issuance of the Hearing Examiner's report, a copy must be submitted to the Board. Any interested person who so requests in writing will be notified when the report is completed, and furnished a copy of the report.

5. **Exceptions to the Hearing Examiner's Report; Reopening the Record:** Any interested person may make exceptions to the Hearing Examiner's report, and the Board may reopen the record, in the manner prescribed in Rule 14.6(b).

## **RULE 14.8 FINAL DECISION; APPEAL**

1. **Board Action:** After the record is closed and the matter is submitted to the Board, the Board may then take the matter under advisement, continue it from day to day, reopen or rest the matter, refuse the action sought or grant the same in whole or part, or take any other appropriate action. The Board action takes effect at the conclusion of the meeting and is not affected by a motion for rehearing.

2. **Requests for Rehearing:** Any decision of the Board on a matter may be appealed by requesting a rehearing before the Board within twenty (20) calendar days of the Board's decision. Such a rehearing request must be filed at the District Office in writing and must state clear and concise grounds for the request. Such a rehearing request is mandatory with respect to any decision or action of the Board before any appeal may be brought. The Board's decision is final if no request for rehearing is made within the specified time, or upon the Board's denial of the request for rehearing, or upon rendering a decision after rehearing. If the rehearing request is granted by the Board, the date of the rehearing will be within forty-five (45) calendar days thereafter, unless otherwise agreed to by the parties to the proceeding. The failure of the Board to grant or deny the request for rehearing within ninety (90) calendar days of submission will be deemed to be a denial of the request.

## **SECTION 15. INVESTIGATIONS AND ENFORCEMENT**

### **RULE 15.1 NOTICE AND ACCESS TO PROPERTY**

Board Members and District agents and employees are entitled to access to all property within the District at any reasonable time to carry out technical and other investigations necessary to the implementation of the District Rules or for the purpose of inspecting and investigating conditions relating to the quality of water in the State or the compliance with any rule, regulation, permit or other order of the District. Prior to entering upon property for the purpose of conducting an investigation, the person seeking access must first make a reasonable attempt to give notice in writing or in person or by telephone to the owner, lessee, or operator, agent, or employee of the well owner or lessee before entering a property. Information contained in any application or other information on file with the District may be used to contact a person concerning entry upon the property. Notice is not required if prior permission is granted to enter without notice. Inhibiting or prohibiting access to any Board Member or District agents or employees who are attempting to conduct an investigation under the District Rules constitutes a violation and subjects the person who is inhibiting or prohibiting access, as well as any other person who authorizes or allows such action, to the penalties set forth in the Texas Water Code Chapter 36.102.

## **RULE 15.2 CONDUCT OF INVESTIGATION**

Investigations or inspections that require entrance upon property must be conducted at reasonable times, and must be consistent with the establishment's rules and regulations concerning safety, internal security, and fire protection. The persons conducting such investigations must identify themselves and present credentials upon request of the owner, lessee, operator, or person in charge of the well.

## **RULE 15.3 RULE ENFORCEMENT**

If it appears that a person has violated, is violating, or is threatening to violate any provision of the District Rules or of any regulation, permit, or other order of the District, the Board of Directors may institute and conduct a suit in the name of the District for enforcement of rules through the provisions of Chapter 36.102 Texas Water Code.

## **RULE 15.4 EXCEPTION TO DISTRICT RULES**

1. In order to accomplish the purpose set forth in these Rules, the Board may grant exceptions to Rules of the District. This Rule, and all other Rules of the District, shall not be construed so as to limit the discretionary power of the Board, and the powers stated are cumulative of all other powers possessed by the Board.

2. Procedure:

- a. Any person, firm, corporation, association of persons, or other entity desiring an exception to any Rule shall file a written application with the District office stating:
  - i. The nature of the exception requested;
  - ii. The justification for granting the exception;
  - iii. Any information that the applicant deems appropriate in support of the application for an exception; and
  - iv. A waiver signed by each landowner whose property borders that of the applicant.
- b. Six copies of any application for an exception shall be submitted to the District at its general office.
- c. All applications for exceptions shall be heard and considered by the Board meeting in regular or special session, within ninety (90) calendar days after submittal. At least ten (10) calendar days notice of the hearing shall be given to the applicant, to known interested parties, including governmental agencies having potential concurrent jurisdiction, and notice shall also be given to the public by appropriate notice as set forth in Rule 14.2, at least ten calendar (10) days before the date of the hearing.
- d. The Board shall enter an order granting or denying an application for exception, with such conditions as it shall deem proper within sixty calendar days (60) after the close of such hearing.
- e. Any hearing held hereunder shall be open to the public.

- f. At the hearing the applicant and other interested parties, state or federal agencies or officials, will be given the opportunity to present evidence.
  - g. The decision of the Board shall be based upon the evidence submitted at the hearing, on facts of which the Board may take judicial notice, and on statements and arguments.
3. If all such interested parties execute a waiver in writing stating that they do not object to the granting of such exception, the Board may thereupon proceed to decide upon the granting or refusing of such application without notice or hearing except to the applicant. The applicant may also waive notice or hearing, or both.
4. After a public hearing at which all interested parties may appear and be heard, and after the Board has decided that an exception should be granted, such exception may be granted ten (10) calendar days after written notice has been given to the applicant and all interested parties.
5. The orders of the Board in any non-contested application or proceeding shall become the final Order of the Board. The Orders of the Board in contested applications, appeals or other proceedings shall contain a statement that same was contested. In all events, the Order will become final after fifteen (15) calendar days from the entry thereof and be binding on the parties thereto unless a motion for rehearing is filed.

## **RULE 15.5 PENALTY FOR VIOLATING RULES, PERMIT CONDITION, OR BOARD ORDERS**

Section 36.102, Texas Water Code, as amended, authorizes the District to assess reasonable civil penalties for breach of any Rule of the District. The civil penalty for breach or violation of a Rule of the District, of a permit term or condition or breach or violation of an order of the board is up to \$10,000 per violation per day for each day the violation continues, as provided by and allowed by Section 36.102, Water Code. The schedule for fees, fines and penalties will be set and adopted by the Board of Directors.

## **RULE 15.6 SEALING OF WELLS**

1. The District may, upon orders from the judge of the courts, seal wells that are prohibited by the District Rules from withdrawing groundwater within the District to ensure that a well is not operated in violation of the District Rules. A well may be sealed when: (1) no application has been made for a permit to drill a new water well which is not exempted; or (2) no application has been made for an operating permit to withdraw groundwater from an existing well that is not exempted from the requirement that a permit be obtained in order to lawfully withdraw groundwater; or (3) the Board has denied, canceled or revoked an operating permit.
2. The well may be sealed by physical means, and tagged to indicate that the well has been sealed by the District, and other appropriate action may be taken as necessary to preclude operation of the well or to identify unauthorized operation of the well.
3. The action or actions of tampering with, altering, damaging, or removing the seal of a sealed well, or in any other way violating the integrity of the seal, or pumping of groundwater from a well that has been sealed constitutes a violation of these Rules and subjects the person performing such action(s), as well as any well owner or primary operator who does not prevent such action(s) or who authorizes or allows such action(s), to such penalties as provided by the District Rules.

## **RULE 15.7 ADVERSE IMPACT MITIGATION**

1. In the event that a permitted well owner's withdrawal of groundwater unreasonably affects existing groundwater and surface water resources or existing registered or permitted wells, the District may, on its own motion or on the motion of an existing registered or permitted water well owner, reconsider the conditions of said permit.
2. The Board may also consider any complaints received in writing concerning negative impacts of any wells upon an existing registered or permitted water well within the District. The Board shall consider all registered or permitted wells in the area when assessing the complaint.
3. Any complaints filed by registered or permitted water well owners complaining about unreasonable effects by another water well owner shall indicate the amount of expense incurred, when the negative impact occurred, and shall be accompanied by either actual invoices or by written estimates from a licensed water well driller, pump installer, or certified engineer.
4. The Board of Directors of the District, at a regular or specially called board meeting, shall consider existing water well owners' effect on existing groundwater and surface water resources or existing registered or permitted water well owners.
5. The Board may request the water well owner who is negatively impacting an existing registered or permitted water well owner to enter into discussions or formal mediation to address the negative impact, including financial compensation to the affected existing well owner(s). In the absence of an agreed upon recommendation between a water well owner that unreasonably affects an existing registered or permitted water well owner, and the affected well owner (for example, a mitigation contract or plan), the Board may on its own motion revise or revoke the permit or otherwise impose pumping restrictions or conditions, and/or civil penalties upon the well owner adversely affecting existing registered or permitted water wells, as necessary, to address adverse impacts.

## **SECTION 16. CRITICAL GROUNDWATER DEPLETION AREA**

### **RULE 16.1 IDENTIFICATION OF A CRITICAL GROUNDWATER DEPLETION AREA**

The District periodically reviews the water level data obtained from its various water level monitoring programs across the District. If evidence of drawdown of the water table or reduction of artesian pressure in groundwater or in an area of an aquifer indicates a groundwater or an aquifer mining situation, that is, a non-sustainable yield, and/or in consideration of such local climate indicators such as the Palmer Hydrological Drought Severity Index published by the National Oceanic and Atmospheric Administration (NOAA), the Board may declare the area a Critical Groundwater Depletion Area (CGDA). Prior to establishing a CGDA the District will invite comment and exchange groundwater and aquifer amount and condition data from well owners within the proposed CGDA. Following the foregoing collaboration study, a public hearing will be held prior to declaration of a CGDA. A CGDA will be classified into one of three categories:

1. A Category One classification will be assigned to an area experiencing critical depletion of groundwater due to climatic events where the ability of the aquifer to provide sustainable yields at normal usage rates is seriously impaired. The duration and severity of the climatic conditions will determine the extent and period of the conservation actions taken by the District. Upon return of normal climatic conditions and adequate recharge to bring the aquifer back to sustainable normal usage, the District will cancel the CGDA.
2. A Category Two classification will be assigned to an area experiencing critical depletion due to pumpage that has caused or will shortly cause the groundwater or aquifer to fall below sustainable yield on a long-term or permanent basis, not primarily caused by but possibly exacerbated by short-term climatic conditions. Conservation actions taken by the District will remain in effect until such time the aquifer shows long-term reversal of the non-sustaining condition. Such reversal can conceivably be brought about through permanent pumpage reduction, use of alternative water sources, or changes in well owners use of water.
3. A Category Three classification will be assigned to an area experiencing a **potential** critical depletion due to pumpage that may have caused or will shortly cause the groundwater or aquifer to fall below sustainable yield on a long-term or permanent basis. While this area is being further evaluated, water users in this area will be encouraged to voluntarily curtail their water use in order to prevent the situation from escalating to a Category Two or Three.

## **RULE 16.2 PROCEDURES FOLLOWING ESTABLISHMENT OF A CGDA**

Once a CGDA is declared and delineated, the area shall be given a unique name or number for identification purposes and all well owners in the area will be notified by public media. Notification of all Board decisions related to a CGDA will be made to all well and landowners within the CGDA by published notice in a local newspaper of general circulation. When the Board declares and delineates a CGDA, the Board may:

1. Deny all applications for drilling within the CGDA during the time the area is declared to be a Critical Groundwater Depletion Area,
2. Set production limits on Permitted Wells located within the CGDA to an assigned volume of water as determined from the historical production data obtained from District records. The allowed volume shall be an amount that will halt the decline of the groundwater or aquifer sustainable yield, which may allow continued but reduced pumpage. The approved conservation/drought management plans will be considered in determining the production limits. The Board will review the production allocation on a quarterly basis and make appropriate adjustments as permitted or dictated by groundwater or aquifer conditions.
3. Require all Permitted Wells within the CGDA to be equipped with a District approved flow meter or other measuring device. The expense of the device shall be borne by the well owner, or
4. Increase spacing within the CGDA of any new wells authorized by the District, or
5. Invoke any or all of the above, and
6. Establish production limits on domestic use by all wells within the CGDA other than wells subject to regulation in Rule 16.2 (2) above or which are otherwise exempted from production limitations by Chapter 36.117(c) Texas Water Code.

Owners or operators of Permitted Wells within the CGDA shall provide the District with reports of the

amount of water produced from each well under permit in the CGDA on forms provided by the District and on a schedule determined by the Board. If the Board has not required metering devices on wells, production volume reports shall be provided by accurate estimates such as recording duration of pumping and the well output capacity (gpm).

Owners or operators of Permitted Wells within the CGDA may request a temporary change in water allocation through petition to the Board. Decision on such requests will be made consistent with prudent groundwater and aquifer management, the effect on other well owners in the CGDA, and the degree of necessity for the request.

I hereby certify that the document to which this Certificate is affixed is a full, true and correct copy of the original on file and of record in the official Minutes of the Fayette County Groundwater Conservation District.

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CARL WENDLER.  
Official Secretary  
Fayette County Groundwater Conservation District

SWORN TO AND SUBSCRIBED BEFORE ME by CARL WENDLER, Official Secretary of the Fayette County Groundwater Conservation District, on this the \_\_\_\_\_ day of \_\_\_\_\_, 2005, to certify which witness my hand and seal of office.

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NOTARY PUBLIC.  
In and For the State of Texas